

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

March 26, 2014

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Dr. Kathleen Kaiser, President

Dr. Andrea Lerner Thompson, Vice President

Eileen Robinson, Clerk

Elizabeth Griffin, Member

Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 03/21/14

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – March 26, 2014

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

2.2. Conference with Legal Counsel

Per Government Code §54956.9(b)
the Board will discuss significant
exposure to litigation
(one potential case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

2.3. Public Employee Discipline/ Dismissal/Release

Per Government Code §54957

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

2.4. Public Employee Employment:

Petition of Rehabilitation Per Education
Code 45123(d) per Government Code
§54957

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

2.5. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

<i>If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.</i>

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. **STUDENT REPORTS**
5. **SUPERINTENDENT'S REPORT AND RECOGNITION**
6. **ANNOUNCEMENTS**
7. **ITEMS FROM THE FLOOR**
8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
 - 8.1. District
 - 8.2. CSEA
 - 8.3. CUTA
9. **CONSENT CALENDAR**
 - 9.1. GENERAL
 - 9.1.1. Consider Approval of Minutes of Regular Session on February 19, 2014, and Special Session on March 5, 2014
 - 9.1.2. Consider Approval of Items Donated to the Chico Unified School District
 - 9.2. EDUCATIONAL SERVICES
 - 9.2.1. Consider Expulsion of Students with the following IDs: 54058, 57176, 58706, 64045, 73099, 74296, 79094
 - 9.2.2. Consider Expulsion Clearance of Student with the following ID: 80400
 - 9.2.3. Consider Approval of the Field Trip Request for CHS Ag/FFA Students to Attend the CA State FFA Conference in Fresno, CA from 04/12/14 to 04/15/14
 - 9.2.4. Consider Approval of the Field Trip Request for PVHS Skills USA Students and Advisors to Participate in Skills USA Leadership Conference in San Diego, CA from 04/23/14 to 04/27/14
 - 9.2.5. Consider Approval of the Field Trip Request for MJHS 8th Grade Peer Mediators to Attend a Holocaust Survivor Presentation in Mendocino, CA from 05/04/14 to 05/05/14
 - 9.3. BUSINESS SERVICES
 - 9.3.1. Consider Approval of Accounts Payable Warrants
 - 9.4. HUMAN RESOURCES
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
10. **DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES
 - 10.1.1. Information: Overview of Bullying Prevention and Intervention in CUSD (Dave Scott, John Bohannon, Scott Lindstrom)
 - 10.1.2. Information: Suspension/Expulsion Data (David McKay, John Bohannon, Sharyn Fields)
 - 10.1.3. Discussion/Action: Changes to Support Secondary Math Transition to Common Core and Update of BP 6146.1, High School Graduation Requirements (John Bohannon)
 - 10.2. BUSINESS SERVICES
 - 10.2.1. Discussion/Action: 2013-14 2nd Interim Budget (Kevin Bultema)
 - 10.2.2. Discussion/Action: Final Review of The Draft CUSD Facilities Master Plan (Julie Kistle)
 - 10.2.3. Discussion/Action: Canyon View Mitigation Measures (Julie Kistle)
 - 10.2.4. Discussion/Action: Civil Engineering Services for Proposed Sanitary Sewer Facilities at McManus Elementary and Bidwell Junior High Schools (Julie Kistle)

- 10.2.5. Discussion/Action: Architectural Agreement – Chico High School Structural Roof Repair – Nichols, Melburg and Rosetto Architects and Engineers (Julie Kistle)
- 10.2.6. Discussion/Action: Energy Engineering and Expenditure Planning Services (Julie Kistle)
- 10.2.7. Discussion/Action: Proposition 39 Program Assistance – Lucid Building OS Building Dashboard (Julie Kistle)
- 10.3. HUMAN RESOURCES
 - 10.3.1. Information: Initial Bargaining Proposal to Chico Unified School District from California School Employees Association (CSEA), Chapter 110 (Bob Feaster)
 - 10.3.2. Information: Initial Bargaining Proposal to Chapter 110 of the California School Employees Association for 2014/15 (Bob Feaster)
 - 10.3.3. Discussion/Action: Resolution 1243-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2013-2014 School Year (Bob Feaster)

11. **ITEMS FROM THE FLOOR**

12. **ANNOUNCEMENTS**

13. **ADJOURNMENT**

Posted: 03/21/14

mm

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Thompson, Robinson, Griffin, Hovey

Absent: None

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

2.2. Conference with Legal Counsel

Per Government Code §54956.9(b)

The Board will discuss significant exposure to litigation

(One Potential Case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Kevin Bultema, Assistant Superintendent

Dave Scott, Assistant Superintendent

Paul Gant, Attorney at Law

2.3. Public Employee Discipline/Dismissal/Release

Per Government Code §54957

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Kevin Bultema, Assistant Superintendent

Dave Scott, Assistant Superintendent

Kristen Lindgren, Attorney at Law

2.4. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:03 p.m. Board President Kaiser called the Regular Meeting to Order.

3.2 Report Action Taken in Closed Session

Board President Kaiser announced there was nothing to report from Closed Session.

3.3 Flag Salute

At 6:04 p.m. Board Vice President Thompson led the salute to the Flag.

4. STUDENT REPORTS

At 6:05 p.m. Shasta Principal Bruce Besnard introduced Jack Hulley who has been directing musicals at Shasta elementary for over a decade. Four Shasta students: McKenna Barker, Ryan Stanley, Tyler Clink and Justin Clink presented a number from their upcoming musical scheduled for March 6, 7 and 8 at the Center For the Arts. PVHS Teacher Beth Burton introduced two members of the Academic Decathlon team and invited Board members and Cabinet to join in a "Super Quiz" against the students.

5. SUPERINTENDENT'S REPORT

At 6:10 p.m. The Superintendent's Award was presented to Pleasant Valley High School Teacher Beth Burton and Director Michael Weissenborn. Butte County Office of Education Superintendent Tim Taylor announced Kelly Staley has been selected by the Association of California School Administrators Region 2, which covers 10 counties, as Superintendent of the Year, and as such she will be in competition for the same honors on the state level later in the year.

MINUTES**6. ANNOUNCEMENTS**

At 6:30 p.m. Board President Kaiser announced seventeen visiting international English teachers from fifteen different countries were present at tonight's meeting and asked them to introduce themselves. The teachers are being hosted by Chico State University in conjunction with the State Department and will be visiting Chico, our schools, and other county schools for six weeks.

Upcoming Events Include: A Dyslexia Seminar, free and open to the public, is scheduled for February 21, 6:00 p.m. at Chico Christian School. CSUC Students and Staff will be wearing pink on February 26 in support of "Anti-Bullying Day". High School Soccer Playoffs will be held on February 21; good sportsmanship is encouraged. National FFA week is this week and CSUC is hosting the 46th State FFA Field Day on March 1. Superintendent Staley encouraged attendance at the grand opening of the Lincoln Center at Chico High School tomorrow night, February 20 at 6:00 p.m. CUTA President Kevin Moretti noted CUTA members will be involved with the following activities: Read Across America in Children's Park on March 1, 10:00-2:00 p.m.; the Hooker Oak Pancake Breakfast on March 8; the Neal Dow Pancake Breakfast on March 9; and the annual Empty Bowls fundraiser at Chico Jr. High School on March 13.

7. ITEMS FROM THE FLOOR

At 6:42 p.m. There were no items from the floor.

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:43 p.m. The Board received employee reports from Susie Cox for CSEA; Kevin Moretti for CUTA; and Bob Feaster for the District.

9. CONSENT CALENDAR

At 6:46 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. Board Vice President Thompson asked to pull items 9.1.1., 9.2.6., and 9.3.4.; Board Clerk Robinson asked to pull items 9.2.4., 9.2.6., 9.3.2., and 9.3.4. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Vice President Thompson.

9.1. GENERAL

9.1.1. This item was pulled for discussion.

9.1.2. The Board approved the Items Donated to the Chico Unified School District

Donor	Item	Recipient
	17 boxes of Misc. Items @	
JoAnn Fabric & Craft Store	\$1,200	Citrus Elementary
Owens Healthcare	\$250.00	Emma Wilson Elementary
Michael Castaldo dba Mika Lucci	\$300.00	Emma Wilson Elementary
Mary and Jesse Kearns	\$200.00	Emma Wilson Elementary
Raul & Lori Gonzalez	\$125.00	Emma Wilson Elementary
Tracy Bettencourt	\$250.00	Emma Wilson Elementary
Steven & Jeanette Mendonca	\$250.00	Emma Wilson Elementary
Shari & Oliver Hanf	\$250.00	Emma Wilson Elementary
Gary & Natalie Swietanski	\$250.00	Emma Wilson Elementary
Kitty Sos	\$250.00	Emma Wilson Elementary
Lisa Bertnan	\$25.00	Emma Wilson Elementary
WhiteBarn Millwork / Peter Seward	\$250.00	Emma Wilson Elementary
Chad & Dana Allen	\$25.00	Emma Wilson Elementary
Emma Wilson PTSA	\$241.91	Emma Wilson Elementary
Hooker Oak PTO	\$5,715.00	Hooker Oak
Gil & Donna Houston	\$75.00	Neal Dow Elementary
in honor of Eddie Houston		
Thomas & Nancy Masterson	9 Books @ \$360.00	Marsh Jr. High
Chico High Sports Boosters	Seeder @ \$11,097.23	Chico High Athletics
	2 Portable Bleachers @	
	\$10,878.81	
	Golf Cart @ \$800.00	

MINUTES

Dan Sours	22 Hole Punch & Shredder @	
	\$450.00	Chico High
Jan & Gregory Ray	\$300.00	Chico High
Commercial Marketing LLC	\$100.00	Pleasant Valley High
North Valley Community Foundation	\$1,500.00	Pleasant Valley High
PG&E Corp. Matching Gifts Program	\$524.00	Pleasant Valley High
Oleta Bryson	Books @ \$58.50	Pleasant Valley High
Marianne Werner	Books @ \$37.50	Pleasant Valley High
Camille Panighetti	Books @ \$185.00	Pleasant Valley High
Charlie Copeland/Sally Foltz	Books @ \$1,629.00	Pleasant Valley High
Michael Huyck	Book @ \$12.50	Pleasant Valley High
Bea Pollesel	Books @ \$79.00	Pleasant Valley High
Ryan & Sharon Brown	\$250.00	Pleasant Valley High
Nate & Amy Parks	21 Soccer Jackets @	
	\$840.00	Pleasant Valley High
PVHS Ski Team Memorial Fund for Beau Britton	\$852.50	Pleasant Valley High

9.2. EDUCATIONAL SERVICES

- 9.2.1. The Board approved the Expulsion of Students with the following IDs: 58578, 60888, 63956, 79990, 80213
- 9.2.2. The Board approved the Field Trip Request for Emma Wilson Elementary 6th Graders to attend Environmental Camp at Shady Creek Outdoor School from 04/28/14 to 05/01/14
- 9.2.3. The Board approved the Field Trip Requests (5) for Bidwell Jr. High, Chico Jr. High, Chico High, Pleasant Valley High and Fair View High Students to Attend the Reach for the Future Conference in Richardson Springs, from 03/06/14 to 03/08/14 for Jr. High Schools and 03/27/14 to 03/29/14 for High Schools
- 9.2.4. This item was pulled for discussion
- 9.2.5. The Board approved the CAHSEE Waivers for Students with Disabilities
- 9.2.6. This item was pulled for discussion
- 9.2.7. The Board approved the New Course Proposal – C++ Programming and Robotics in Integrated Math
- 9.2.8. The Board approved the New Course Proposal – Hollywood vs. History – Historical Analysis of Film

9.3 BUSINESS SERVICES

- 9.3.1. The Board approved the Accounts Payable Warrants
- 9.3.2. This item was pulled for discussion
- 9.3.3. The Board approved the Status of Termination of Mitigation Bank Credit Agreement with IG Properties, LLC (Bert Garland/Shaula Downs Mitigation Bank) and Purchase from Alternative Source
- 9.3.4. This item was pulled for discussion

9.4 HUMAN RESOURCES

- 9.4.1. The Board approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments 2013/14</u>			
Davis, Lauren	Special Education	2/11/14-6/5/14	0.4 FTE
<u>Probationary Appointments 2013/14</u>			
Zimmerman, Megan	Speech	2/13/14-6/5/14	1.0 FTE Probationary 1

MINUTES**Status Changes 2013/14**

Camy, Morgan	Elementary	2013/14	Change from Temporary to Probationary 0 (0.7 FTE)
Dalby, Caitlin	Secondary	2013/14	Change from Temporary to Probationary 1 (1.0 FTE)
Kissinger, Brittany	Elementary	2013/14	Change from Temporary to Probationary 1 (1.0 FTE)
Riggs, Ronald	Elementary Fine Arts	2013/14	Change from Temporary to Probationary 1 (0.4 FTE)
Taylor, Jessica	Elementary	2013/14	Change from Temporary to Probationary 1 (1.0 FTE)

Leave Requests 2013/14

Gilliam, Amada	Special Education	1/10/14-2/10/14	1.0 FTE Child Care Leave
----------------	-------------------	-----------------	--------------------------

Coaching Appointments 2013/14

Morine, Lindsay	JV Softball Coach	Spring 2014	Pleasant Valley High School
-----------------	-------------------	-------------	-----------------------------

9.4.2. The Board approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENTS			
Alexander, Maria	IPS-Healthcare/Shasta/5.5	2/3/2014	Vacated Position/155/ Special Ed/6500
Brock, Linda	IA-Elementary Guidance/ Marigold-McManus-Hooker Oak/.5	1/15/2014	New Position/127/Grant/1215
Flasch, Ellen	IA-Special Education/ Chapman/6.0	1/27/2014	Vacated Position/108/ Special Ed/6500
Glass, Shannon	IPS-Healthcare/BJHS/2.5	1/21/2014	Vacated Position/123/ Special Ed/6500
Kaufmann, Steven	IPS-Healthcare/Sierra View/6.0	2/3/2014	New Position/163/ Special Ed/6500
Poe, C. Renee	LT Cafeteria Satellite Manager/ Emma Wilson/6.9	11/7/2013-12/13/2013	During Absence of Incumbent/ Nutrition/5310
Riggs, Amanda	IPS-Healthcare/Emma Wilson/6.0	1/24/2014	New Position/21/ Special Ed/6500
Simmons, Kristine	IPS-Classroom/Loma Vista/2.0	1/16/2014	New Position/122/ Special Ed/6500
Spini, Jared	IA-Special Education/ Chapman/3.0	2/3/2014	Vacated Position/93/ Special Ed/6500
Spini, Jared	IA-Special Education/ Chapman/3.0	2/3/2014	Vacated Position/98/ Special Ed/6500
Stuart, Karen	IPS-Healthcare/ Loma Vista/4.0	1/24/2014	Vacated Position/96/ Special Ed/6500
Williamson, Anne	IPS-Healthcare/PVHS/6.0	1/21/2014	Vacated Position/76/ Special Ed/6500
LEAVES OF ABSENCE			
Anderson, Lindsey	IPS-Classroom/Loma Vista/6.0	1/24/2014-5/29/2014	Per CBA 5.12
Anderson, Tyson	IA-Special Education/ Hooker Oak/6.0	1/29/2014-5/14/2014	Part-time per CBA 5.12

MINUTES

Colwell, Christopher	IA-Special Education/ CJHS/6.5	1/6/2014- 1/15/2014	Per CBA 5.2.9
Felix, Shawneen	IPS-Classroom/ Loma Vista/6.0	1/21/2014- 6/6/2014	Per CBA 5.12
Gallaway, Sherri	Transportation Special Ed Aide/Transportation/5.3	1/18/2014- 3/4/2014	Per CBA 5.1
Luallen, Terrie	Cafeteria Satellite Manager/ Emma Wilson/6.9	11/7/2013- 12/13/2013	Per CBA 5.1
Magneson, Terri	Delivery Worker/Nutrition Services/8.0	1/18/2014- 2/28/2014	Per CBA 5.1
Morales-Miller, Sandra	IPS-Healthcare/Loma Vista/6.0	2/10/2014- 3/14/2014	Per CBA 5.2.9
Smith, Aaron	Custodian/PVHS/8.0	1/20/2014	Early Return from LOA
Willson, Melissa	IPS-Healthcare/Emma Wilson/6.0	2/3/2014- 6/5/2014	Per CBA 5.12

RESIGNATIONS/TERMINATIONS

Employee Holding Position #28058	Campus Supervisor/ MJHS/1.0	1/24/2014	Released During Probation
Knight, Elizabeth	IPS-Healthcare/Shasta/6.0	1/13/2014	Voluntary Resignation
Leyva, Reuben	LT Custodian/PVHS/8.0	1/19/2014	End LT Assignment
Luallen, Terrie	Cafeteria Satellite Manager/Emma Wilson/6.9	12/13/2013	39-mo Re-employment List
Magneson, Terri	Delivery Worker/Nutrition Services/8.0	2/28/2014	PERS Retirement

RESIGNED ONLY POSITION LISTED

Alexander, Maria	IA-Sr Elementary Guidance/Marigold/1.5	2/2/2014	Voluntary Resignation
Alexander, Maria	IA-Sr Elementary Guidance/McManus/1.5	2/2/2014	Transfer w/Increased Hours
Alexander, Maria	Parent Classroom Aide- Restr/Shasta/2.6	2/2/2014	Voluntary Resignation
Kaufmann, Steven	IPS-Classroom/Loma Vista/4.0	2/2/2014	Transfer w/Increased Hours

(Consent Vote)

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on January 22, 2014, and Special Session on February 5, 2014**

Board Vice President Thompson noted she was not present at the February 5, 2014, meeting, so was abstaining from the vote. Board President Kaiser noted that she was not present at the January 22, 2014, meeting so would also be abstaining from the vote. Board Member Griffin moved to approve the Minutes from January 22, 2014, and February 5, 2014; seconded by Board Clerk Robinson.

AYES: Robinson, Griffin, Hovey

NOES: None

ABSTAIN: Thompson, Kaiser

ABSENT: None

MINUTES

9.2.4. Consider Approval of the Field Trip Request for Pleasant Valley High School Mock Trial Team to Attend the State Mock Trial Finals in San Jose, CA from 03/20/14 to 03/23/14

Board Clerk Robinson was assured that Charles Copeland was helping with the mock trials. Board Clerk Robinson motioned to approve the Field Trip Request; seconded by Board Member Griffin.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

9.2.6. Consider Approval of the New Course Proposal – Agriculture Leadership

Board Clerk Robinson and Board Vice President Thompson asked several questions which were addressed by Ag Teacher Sheena Sloan and Principal Jim Hanlon. Board Member Griffin moved to approve the new course proposal; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

9.3.2. Consider Approval of 2012-13 Independent Financial Audit

Board Clerk Robinson noted she pulled this item in order to assure the public that items on the Consent Calendar are thoroughly reviewed by Board members. Board Clerk Robinson moved to approve the 2012-13 Independent Financial Audit; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

9.3.4. Consider Approval of Facility Master Plan – Defining Safety and Security - Consultant Agreement with Tim Haley, RA Planning and Programming (Featuring Ellen Mejia-Hooper)

Board Clerk Robinson and Board Vice President Thompson had several questions which were addressed by Director Julie Kistle. Board Vice President Thompson moved to approve the Consultant Agreement; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.1. EDUCATIONAL SERVICES

10.1.1. Information: Secondary Math Common Core Update

At 7:20 p.m. the Board received a Secondary Math Common Core Update from Director John Bohannon, MJHS teachers Carrie McGarr and Julia Smith, CHS teacher Dan Sours, and CHS Assistant Principal Brian Boyer.

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Closure of Building Fund for 1998 Series B General Obligations Bond

At 7:43 p.m. Assistant Superintendent Kevin Bultema explained that closing this fund is acknowledging that all proceeds from the 1998 Series B General Obligation Bond have been expended. Board Member Hovey moved to approve the closure of the building fund for the 1998 Series B General Obligations Bond; seconded by Board Member Griffin.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES

10.2.2. Discussion/Action: Circulation of Request for Qualifications for Lease-Leaseback Contractor Pool

At 7:44 p.m. Director Julie Kistle explained the District would like to circulate a Request for Qualifications (RFQ) in order to create a Lease-Leaseback contractor pool for Facilities Master Plan projects which will provide the District flexibility to match contractors with projects. Board Member Griffin moved to authorize the Facilities department to circulate a Request for Qualifications (RFQ) for a Lease-Leaseback contractors pool for Facilities Master Plan projects; seconded by Board Vice President Thompson

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.2.3. Discussion/Action: Approval of Architectural Firm--High School Athletic Master Planning

At 7:46 p.m. Director Julie Kistle noted the Board had authorized CHS and PVHS to pursue Athletic Master Planning services for the first phase of addressing the needs of the high school athletic facilities. On December 10, 2013, an RFQ was issued to qualified Architectural Firms. Five firms responded and three firms were selected to move to the interview phase of the process. A selection committee met on January 24, 2014, and is recommending Lionakis, out of Sacramento, as the firm to work with both high schools on athletic master planning. Board Member Griffin moved to authorize staff to enter into an Architectural Agreement with Lionakis; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.2.4. Discussion/Action: Resolution No. 1241-14, Change Authorized Signatories for the School Facilities Program

At 7:50 p.m. Director Julie Kistle explained that due to changes in personnel, it was necessary for the Board of Education to approve a Resolution authorizing Kelly Staley, Kevin Bultema, Jaclyn Kruger, Connie Cavanaugh and Julie Kistle as signatories for State Allocation Board (SAB) applications. Board Member Griffin moved to approve Resolution No. 1241-14; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.3 HUMAN RESOURCES**10.3.1. Discussion/Action: Resolution 1238-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2013-14 School Year**

At 7:52 p.m. Assistant Superintendent Bob Feaster presented information regarding Resolution 1238-14. Board member Griffin moved to approve Resolution 1238-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.3.2. Discussion/Action: Resolution 1239-14, Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service

At 7:53 p.m. Assistant Superintendent Bob Feaster presented information regarding Resolution 1239-14 noting that due to declining enrollment and the loss of some State

MINUTES

and Federal Categorical funds, the District is forced to identify those positions and/or services that may not be needed next school year. Board Clerk Robinson moved to approve Resolution 1239-14; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.3.3. Discussion/Action: Resolution 1242-14, Release/Non-Reelection of Temporary Certificated Employees

At 8:03 p.m. Assistant Superintendent Bob Feaster presented information regarding Resolution 1242-14 and noted that per Education Code 44954, the District is required to notify "temporary" certificated staff members on or before March 15 if they are to be released or non-re-elected at the end of the current school year. Board Vice President Thompson moved to approve Resolution 1242-14; seconded by Board member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.3.4. Discussion/Action: Approval of Agreement between Chico Unified School District and the Chico Unified Management Association (CUMA) for 2013-14

At 8:10 p.m. Assistant Superintendent Bob Feaster presented information regarding the agreement between CUSD and CUMA that will result in \$180,534 being available to CUMA for a one time, off schedule payment to be shared by each member on a pro rata basis based on current salary. Board Member Hovey moved to approve the agreement; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.3.5. Discussion/Action: Approval of Agreement between Chico Unified School District and the Senior Cabinet for 2013-14

At 8:12 p.m. Assistant Superintendent Bob Feaster presented information regarding the agreement between CUSD and Senior Cabinet that will result in \$16,695 being available to Senior Cabinet for a one time, off schedule payment to be shared by each member on a pro rata basis based on current salary. Board Vice President Thompson moved to approve the agreement; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

10.4 BOARD

10.4.1. Information: Review Process for CUSD Board Self Evaluation

At 8:13 p.m. Board President Kaiser stated the Board had received copies of forms that have been used in the past for the Board's self-evaluation and asked for any comments, queries or suggestions. It was agreed that the same process should be followed for this year.

10.4.2. Information: Review Process for CUSD Board Adopted District Wide Goals for 2014-2015

At 8:14 p.m. Board President Kaiser asked if there were any questions regarding process in developing goals for 2014-15. Superintendent Staley suggested that a Board Workshop be scheduled after the April Local Control Accountability Plan (LCAP) meeting takes place as it would be beneficial to hear input from community, parents and employees.

MINUTES**10.4.3. Information: Review CUSD Governance Handbook**

At 8:31 p.m. Board President Kaiser stated that all Board members should review the governance handbook carefully and send questions/suggestions to Superintendent Staley. A Workshop will be scheduled to discuss changes to the Handbook.

11. ITEMS FROM THE FLOOR

At 8:25 p.m. The Board received comments from Parent Rebecca Geiser regarding acceptance of credits for college courses taken and from a citizen regarding the importance of acceleration opportunities for students.

12. ANNOUNCEMENTS

At 8:29 p.m. There were no announcements.

13. ADJOURNMENT

At 8:30 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 4:30 p.m. Board President Kaiser called the meeting to order in the Williams Theatre at Chico High School, 901 Esplanade and announced the Board was moving into Closed Session.

Present: Kaiser, Thompson, Robinson, Griffin, Hovey

Absent: None

1.1. Public comment on closed session items

There was no public comment on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA
CSEA, Chapter #110
Kelly Staley, Superintendent
Kevin Bultema, Asst. Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Joanne Parsley, Director
Jim Hanlon, Principal
Jay Marchant, Principal
Debbie Aldred, Principal
Ted Sullivan, Principal
David Koll, Director, Classified
Dusty Copper, Supervisor
Dave McKay, Principal
JoAnn Bettencourt, Principal
Erica Sheridan, Asst. Principal
Damon Whittaker, Asst. Principal

2.2. Conference with Legal Counsel

Per Government Code §54956.9(b)
the Board will discuss significant
exposure to litigation
(two potential cases)

Attending:

Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Kevin Bultema, Asst. Superintendent
Kristen Lindgren, Attorney at Law

Conference with Legal Counsel

Per Government Code §54956.9(b)
the Board will discuss significant
exposure to litigation
(one potential case)

Attending:

Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Kevin Bultema, Asst. Superintendent
Paul Gant, Attorney at Law

**2.3. Public Employee Discipline/
Dismissal/Release**

Per Government Code §54957
Resolution 1241-14

Attending:

Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Kevin Bultema, Asst. Superintendent
Kristen Lindgren, Attorney at Law

**2.4. Conference with Real Property
Negotiators**

Per Government Code §54956.8
APN # 006-220-008-000, Concerning Price
Agency's Negotiator: Kevin Bultema

Attending:

Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Dave Scott, Asst. Superintendent
Kevin Bultema, Asst. Superintendent
Julie Kistle, Director

2.5. Public Employee Performance Evaluation

MINUTES

Per Government Code §54957

Title: Superintendent

3. **RECONVENE TO REGULAR SESSION**

3.1. **Call to Order**

At 6:04pm Board President Kaiser called the meeting to order.

3.2. **Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in Closed Session and are proceeding with a legal response to Item 2.2., and that Item 2.3., Resolution 1241-14, was approved by a four/one vote:

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: Griffin

Board President Kaiser noted there were elementary students in the audience and that students would be allowed to speak at the beginning of the Discussion/Action Calendar.

4. **CONSENT CALENDAR**

At 6:06 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Member Griffin asked to pull Item 4.1.2. Board Vice President Thompson moved to approve the remaining Consent Items; seconded by Board Clerk Robinson.

4.1. **EDUCATIONAL SERVICES**

4.1.1. The Board approved the Expulsion of Student with the following ID: 62363

4.1.2. This item was pulled for further discussion.

4.1.3. The Board approved the Field Trip Request for CHS English AP 12 Students to Attend the Oregon Shakespeare Festival in Ashland, OR from 03/29/14 to 03/30/14

4.1.4. The Board approved the Field Trip Request for Rosedale Sixth Graders to Visit the Oroville Dam, Oroville Visitor Center and Feather Falls Scenic Trail in Oroville, CA from 04/03/14 to 04/04/14

4.1.5. The Board approved the Single Plans for Student Achievement (SPSA)

4.1.6. The Board approved the 2014-15 E-Rate Internal Connections and Telecommunications Recommendations

4.1.7. The Board approved the CAHSEE Waivers for Students with Disabilities

4.2. **HUMAN RESOURCES**

4.2.1. The Board approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Status Changes 2013-14</u>			
Hudson, Erica	Elementary	12/02/2013	Change from Probationary 0 to Probationary 2 (0.7 FTE)
Ross, Carli	Secondary	2013/14	Change from Temporary to Probationary 0 (0.8 FTE)

Resignations/Retirements

Beeman, Pamela	Psychologist	6/19/2014	Retirement
Carroll, Janet	Elementary	6/6/2014	Retirement
Duchala, Cynthia	Secondary	6/6/2014	Retirement
Durniak, Dale	Special Education	6/6/2014	Retirement
Johnson, Judy	Elementary Music	12/31/2013	Retirement
Stafford, Ariana	Special Education	6/5/2014	Resignation

(Consent Vote)

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES**5. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.2. Consider Approval of the Field Trip Request for CHS AG/FFA Students to Attend the State FFA Conference in Fresno, CA from 04/12/14 to 04/15/14**

Board Member Griffin asked for clarification regarding: 1) the criteria as to who is chosen to go and 2) expenses. Superintendent Staley noted that Ms. Sloan was not present due to illness, but CHS personnel would be present at the next Board meeting to address questions.

5.1. BUSINESS SERVICES**5.1.1. Discussion/Action: Facilities Master Planning – Loma Visa Pre-School Options**

At 6:10 p.m. Board President Kaiser encouraged those students who wanted to speak to do so at this time. Board Vice President Thompson reminded adults they will have an opportunity to speak later. Three students spoke regarding their experiences at Citrus elementary. At 6:16 p.m. A brief overview of processes and timelines were presented by Board President Kaiser. At 6:23 p.m. Director Julie Kistle introduced Assistant Superintendent Dave Scott, Loma Vista Principal Eric Snedeker, and Loma Vista Assistant Principal Jeaner Kassel, who presented a PowerPoint regarding the Loma Vista Facility and programs offered. They explained how Loma Vista was growing by approximately one classroom a year. At 6:34 p.m. the floor was open to Board Member Questions. At 6:49 p.m. the floor was open to the public for questions/comments regarding the Loma Vista facility only. Several teachers, staff, parents, and community members presented questions which were addressed by Principal Snedeker. At 7:10 p.m. Director Julie Kistle explained that the Local Control Funding Formula (LCFF), will require a ratio of 24 students to 1 teacher, and if housing is not available, CUSD will not be funded. There is a need to determine where classrooms will be needed and that is why it is critical that a decision be made now regarding Loma Vista. Director Kistle then introduced Marty Dietz, Mike Cannon, Ellen Mejia-Hooper, and Tim Haley, members of the Master Facilities Planning team, who presented a PowerPoint which included eleven options for Loma Vista's placement. At 7:44 p.m. the floor was open to Board Member Questions. Board members agreed that Option D could be removed from discussion. Board Member Griffin suggested the Board vote for Option A. At 8:08 p.m. The floor was open to the Public. Several teachers, staff, parents and community members asked questions and presented information as to why Citrus should not be closed. At 8:52 p.m. Board President Kaiser announced a short break. At 9:04 p.m. Board President Kaiser called the meeting back to order. Board Member Griffin moved to adopt Option A. Board Member Hovey seconded the motion. Board Member Robinson cited reasons she was not in favor of Option A noting it does not solve long-term growth for either Marigold or Loma Vista. Board Vice President Thompson gave reasons for supporting Option A with the caveat that when Phase V arrives and we look at remodeling for Marigold, we put on the table the possibility of constructing a two story school to accommodate the growth. Board President Kaiser noted that Option A does not take the district past ten years and that changing the boundary area for Marigold to alleviate overcrowding was misleading because students would be dispersed to PI schools where they would have the option of attending a non-PI school. Ellen Mejia-Hooper explained that a two story building on Marigold would require demolishing some buildings currently in place, plus an increased enrollment would require enlarging other areas such as the multi-purpose room, the library, the nurses' station and the playground. Board Member Griffin accepted Board Member Thompson's friendly amendment. Board President Kaiser stated there was a motion, a second, and an accepted friendly amendment and called for a vote.

AYES: Thompson, Griffin, Hovey

NOES: Robinson, Kaiser

ABSENT: None

MINUTES**5.1.2. Discussion/Action: Agreement for Architectural Services for Relocatable Classroom at Loma Vista – Third Shoe, Inc. Architects**

At 9:32 p.m. Director Julie Kistle noted on January 22, 2014, the Board had approved adding one relocatable classroom to the Loma Vista campus, but given the need to house students through the 2014-15 school year, they need to change that recommendation to the addition of two relocatables. Board Member Thompson made a motion to grant approval to enter into an Architectural Services Agreement with Third Shoe, Inc. Architects; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

5.1.3. Information: Facility Master Plan – Junior High to Middle School Transition Update

At 9:36 p.m. Ellen Mejia-Hooper and Tim Haley presented an update on the programming progress and the next steps in the process of the Junior High to Middle School transition.

5.2. HUMAN RESOURCES**5.2.1. Discussion/Action: Amended Resolution 1239-14, Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service**

At 9:39 p.m. Assistant Superintendent Bob Feaster noted the only change to Resolution 1239-14, was that the words "self-contained" were changed to "elementary education". Board Member Griffin moved to approve the Amended Resolution 1239-14; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

5.2.2. Discussion/Action: Amended Resolution 1242-14, Release/Non-Reelection of Temporary Certificated Employees

At 9:40 p.m. Assistant Superintendent Bob Feaster explained Exhibit A of Resolution 1242-14 was changed to reflect: 1) the fact that certain Probationary 0 employees originally on the list have been non-re-elected and will not be released pursuant to this Resolution; and 2) the fact that certain categorical probationary 0 employees cannot be released pursuant to this resolution because their categorical funding has not been cut. Board Clerk Robinson moved to approve the Amended Resolution 1242-14; seconded by Board Member Griffin.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

6. ADJOURNMENT

At 9:41 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

Donor	Item	Recipient
Arnoff Estate & Louis & Owen Arnoff & Renee Johnson	Misc. Items @ \$563.25	CUSD Speech Department
Roxanne Iddings	Misc. Educational Materials @ \$250.00	Transitional Kindergarten
Sheila & Patrick Bossetti	\$125.00	Emma Wilson Elementary
Tim & Joy Culp	\$125.00	Emma Wilson Elementary
Michael Fender	\$250.00	Emma Wilson Elementary
LolliPopKidz		
Danielle Renee Lenzi	\$250.00	Emma Wilson Elementary
Discount Tobacco & Cigar	\$150.00	Emma Wilson Elementary
Brant & Kim Ireland	\$250.00	Emma Wilson Elementary
The World Is Yours / Alejandro Lara	\$125.00	Emma Wilson Elementary
Naima & Navid Khan	\$250.00	Emma Wilson Elementary
Luis Arobles/Leticia Cisneras Ramos	\$250.00	Emma Wilson Elementary
Tina M. Day	\$280.00	Emma Wilson Elementary
Christopher & Diamo Aicega	\$250.00	Emma Wilson Elementary
Tamara Solano, Attorney at Law	\$250.00	Emma Wilson Elementary
Diana-Parra Villasenor	\$200.00	Emma Wilson Elementary
Kalma & Jennifer Hirschberg	\$125.00	Emma Wilson Elementary
John C. Day	\$400.00	Emma Wilson Elementary
Anthony & Shelly Cardoza	\$350.00	Emma Wilson Elementary
Chris & Stephanie Day	\$400.00	Emma Wilson Elementary
Michelle Bartos	\$250.00	Emma Wilson Elementary
Teresa Gisske	Computer Monitor @ \$150.00	Chico High Art
Mick Needham	Stained Glass @ \$500.00	Chico High Art
Chico High Sports Boosters	Storage Containers @ \$5,052.50	Chico High Athletics
Chico High Class of 2013	Portable Scoreboard @ \$4,135.47	Chico High Athletics
C&M Automotive	Boys' Golf Shirts @ \$500.00	Chico High
PVHS Sports Boosters	Backstop @ \$4,000.00	Pleasant Valley High
Bidwell Women's Golf Club	\$500.00	Pleasant Valley High
Jodie & Richard Rettinhouse	\$20.00	Fair View High
Lea Aldred	Yoga Mats @ \$20.00	YouthBuild
William Murphy	\$45.00	Fair View High

AGENDA ITEM: Field Trip Request for CHS Ag/FFA Students to Attend the CA State FFA Conference in Fresno, CA

Prepared by: Sheena Sloan

☒ Consent

Board Date March 26, 2014

☐ Information Only

☐ Discussion/Action

Background Information

The State FFA Conference is the highlight of an FFA members' school year. Delegates from each chapter conduct the business of the state association and elect officers to represent them during the coming year. A major part of the FFA State Convention is the presentation of the State FFA degrees and recognition of individual and chapter achievements in FFA career development events and awards.

Educational Implications

Attending the conference is an honor. All members of the CHS FFA chapter may apply to attend and are selected by a group of CHS administrators. They are scored on a rubric scale that is based on GPA, FFA/Ag commitment, good standing in discipline and attendance and a well written application.

Fiscal Implications

ASB FFA, Ag Incentive, and FFA Parent Boosters will assist in various ways to pay for this trip but this year due to lower funds in all accounts, the CHS FFA will pay for the two voting delegates and the remaining eight members will pay \$200.00 to cover conference and hotel costs.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.3.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:**2/5/14**FROM:** Sheena Sloan**School/Dept.:** Agriculture/FFA**SUBJECT: Field Trip Request**Request is for CHS AG/FFA

(grade/class/group)

Destination: Fresno, CA Activity: State FFA Conferencefrom 4/12/14 / 10am to 4/15/14 / 6pm
(dates) / (times) (dates) / (times)Rationale for Trip: CA State FFA Leadership ConferenceNumber of Students Attending: 10 Teachers Attending: 2 Parents Attending: _____Student/Adult Ratio: 10:2Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
Other: AG truck & Enterprise rental (Suburban)**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**

Fees \$1500.00 _____ Substitute Costs \$100.00 _____ Meals \$ _____

Lodging \$2100.00 _____ Transportation \$350.00 _____ Other Costs \$70.00 _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):Name ASB FFA Acct. #: _____ \$2100.00 _____Name Ag Incentive Acct. #: _____ \$2020.00 _____

Requesting Party

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request for Skills USA students and advisors to Participate in Skills USA Leadership Conference

Prepared by: Matt Joiner

☒ Consent

Board Date March 26, 2014

☐ Information Only

☐ Discussion/Action

Background Information

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel in leadership and specific content areas. Our PV students who compete at our Regional Leadership Conference on Feb 8th, 2014 and place high enough in that competition will have the opportunity to transfer to State Conference on April 24th-27th, 2014 in San Diego, CA.

Education Implications

All contests and leadership materials are aligned with industry and curricular state standards. Students attending this conference/competing in the contests will be better prepared for career and college by the knowledge and experience they will gain. Additionally, scholarships are awarded to top winners in certain curricular contests.

Fiscal Implications

As in past years, funding will be a number of resources. Butte County ROP will be providing transportation and associated costs. Additionally this year, Butte County ROP will also be paying students and advisor conference registration costs. Carl D. Perkins funds can be used to pay for conference registration. Students will incur some costs (hotel, food) which could be offset by fundraising. I will ask for some financial support from CUSD as well to subsidize the direct costs to the student. In years past, CUSD has been able to help greatly with these costs.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.4.
Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** March 7th, 2014**FROM:** Matt Joiner**School/Dept.:** Pleasant Valley HS/I.Tech**SUBJECT: Field Trip Request**

Request is for Members of Skills USA students and advisors

(grade/class/group)

Destination: San Diego, CA

Activity: Participation in Skills USA Leadership Conference

from April 23rd 2014, 7:00am

to

April 17, 2014, 11:00 pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: Participation in Skills USA Leadership and Skills Conference Professional
Development and Career Exploration

Number of Students Attending: 4 Teachers Attending: 1 Parents Attending:

Student/Adult Ratio: 4:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: ROP vans

**All requests for bus or charter transportation must go through the transportation department - NO
EXCEPTIONS.**

ESTIMATED EXPENSES:

Registration \$800	Substitute Costs \$ ROP	Meals \$290
Lodging \$780	Transportation \$ - ROP	Other Costs \$200.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Supplemental Acct. #: BUTTE COUNTY ROP

Name Perkins Acct. #: 01-3550-0-3812-1000-020

Matt Joiner
Requesting Party

3/07/2014

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request for Marsh Jr. High 8th Grade Peer Mediators to Attend A Holocaust Survivor Presentation

Prepared by: Jay Marchant / Pam Bodnar

☒ Consent

Board Date March 26, 2014

☐ Information Only

☐ Discussion/Action

Background Information

The Marsh Jr. High 8th grade Peer Mediators are preparing for our annual field trip to visit Holocaust survivors in Mendocino. We study historical issues of social injustice, peaceful mediation practices and bully prevention throughout the year. Our field trip is the culminating event for the year.

Educational Implications

The unique perspective offered by the presenters gives the mediators a real-life emotional connection to the events of the Holocaust. Their presentation focuses on prevention and social action, inspiring our students to become "upstanders" in the face of injustice. We also address issues of intolerance, prejudice, discrimination, exclusion, peer pressure and the impact of "bystanders" on our campus.

Fiscal Implications

The student participants and our fundraising efforts will cover the cost of the trip. Parents/guardians have volunteered as drivers/chaperones. The presenters donate their time and their home for our overnight stay.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.5.
Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** February 27, 2014**FROM:** Pam Bodnar**School/Dept.:** Marsh Jr. High/Counseling**SUBJECT: Field Trip Request**Request is for MJHS Peer Mediators

(grade/class/group)

Destination: Mendocino, CAActivity: Holocaust Survivor Presentationfrom Sunday May 4 / 7:30 a.m.
(dates) / (times)to Monday May 5 / 6:00 p.m.
(dates) / (times)

Rationale for Trip: First-hand testimony from Holocaust survivors as the
culminating event of our Social Justice studies to train and prepare
the mediators.

Number of Students Attending: 13 Teachers Attending: 1-2 Parents Attending: 2-4Student/Adult Ratio: 3:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

**All requests for bus or charter transportation must go through the transportation department - NO
EXCEPTIONS.**

ESTIMATED EXPENSES:Fees \$ _____ Substitute Costs \$ _____ Meals \$ 400.00Lodging \$ (donated) Transportation \$ 300.00 Other Costs \$ _____**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name MJHS ASB/Mediators Acct. #: 01-9014-0-1232-1000-5200- \$ 700.00Name _____ Acct. #: 070-2070 \$ _____

Pam Bodnar
Requesting Party

3/3/14
Date

[Signature]
Site Principal

3/3/14
Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

3/
Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date March 26, 2014

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$3,340,508.60 for the period of February 12, 2014, through March 18, 2014, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Checks Dated 02/12/2014 through 03/18/2014

Board Meeting Date March 26, 2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
--------------	------------	---------------------	-------------	-----------------	--------------

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	393	1,438,034.56
09	Charter Sch Spec Rev 3412	31	45,054.58
13	Cafeteria (3401)	52	136,062.52
22	Measure E (3429) 21 Cap Proj	6	11,112.65
25	Cap Fac State Cap (3408) 25-26	5	9,962.31
35	Cnty Sch Fac (3435)	17	1,395,770.31
41	sp Rsrv Rda 2%Grth (3425)40-43	1	585.00
42	sp Res Rda-Cp thru (3427)40-43	3	10,228.84
76	Payroll Warrants	4	294,997.11
Total Number of Checks		512	3,341,807.88
Less Unpaid Sales Tax Liability			1,299.28-
Net (Check Amount)			3,340,508.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 20 of 20

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

9.4.1.
Page 1 of 1

DATE: March 26, 2014
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Resignations/Retirements

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Aldred, Debra	Administration	6/14/2014	Retirement
Bell-Corona, Amanda	Elementary	6/06/2014	Resignation
Brodsky, Ann	Psychologist	6/30/2014	Retirement
Campfield, Brent	Counselor	6/06/2014	Resignation
Collins, Dana	Elementary	6/06/2014	Resignation
Connors, Aaron	Elementary	6/06/2014	Resignation
Firth, Jennifer	Elementary	6/06/2014	Resignation
LaFollette, Corrine	Secondary	6/06/2014	Resignation
Reynolds, Kimberly	Special Education	6/06/2014	Resignation
Ross, Carli	Secondary	6/06/2014	Resignation
Smith, Melissa	Elementary	6/06/2014	Resignation
Wedin, Stephanie	Special Education	6/06/2014	Resignation

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 2

DATE: MARCH 26, 2014

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENTS			
Clark, Hannah	IA-Special Education/Marigold/3.5	2/25/2014	New Position/97/Special Ed/6500
Cooke, Jodie	Cafeteria Satellite Manager/Neal Dow/6.5	2/19/2014	Vacated Position/ 200/Nutrition/5310
Cuevas, Aften	LT Cafeteria Satellite Manager/ Sierra View/6.5	3/10/2014- 3/28/2014	During Absence of Incumbent/ 192/Nutrition/5310
Dawson, William	Campus Supervisor/BJHS/2.0	2/20/2014	Vacated Position/ 141/Categorical/7091
Estep, Jennifer	IA-Special Education/Wildflower/3.0	2/19/2014	New Position/129/ Special Ed/6500
Lopez, Thomas	SMW-HVAC/Refrigeration/M & O/8.0	3/3/2014	New Position/ 140/Maintenance/8150
Mayer, Kristina	Health Assistant/Chapman/4.0	3/10/2014	Vacated Position/160/ General/1100
Meier, Wendy	IA-Special Education/Blue Oak/4.0	3/13/2014	Vacated Position/167/ Special Ed/6500
Molina, Emma	IA-Special Education/Shasta/1.0	2/25/2014	New Position/130/ Special Ed/6500
Rice-Capucion, Yvette	IA-Special Education/Neal Dow/2.0	2/28/2014	Vacated Position/171/ Special Ed/6500
Riggs, Andrew	Custodian/PVHS/8.0	3/10/2014	New Position/151/General/0000
Thorpe, Jenny	Sr Office Assistant/BJHS/2.5	3/4/2014	Vacated Position/174/ General/0000
Wong, Shelley	LT Cafeteria Assistant/PVHS/6.0	2/2/2014- 3/2/2014	During Absence of Incumbent/ Nutrition/5310
PROMOTIONS			
Nelson, Jay	IA-Special Education/CJHS/5.0	2/19/2014	Vacated Position/146/ Special Ed/6500
LEAVES OF ABSENCE			
Amezquita-Perez, Angelica	Cafeteria Assistant/CHS/2.0	2/13/2014- 3/1/2014	Per CBA 5.3.3
Amezquita-Perez, Angelica	Cafeteria Assistant/CHS/2.0	3/2/2014- 6/3/2014	Per CBA 5.3.3

Folven, Lori	Cafeteria Assistant/CHS/2.0	3/24/2014- 4/25/2014	Per CBA 5.12
Gallaway, Sherri	Transportation Special Ed Aide/Transportation/5.3	3/5/2014- 4/15/2014	Per CBA 5.1
Himmelspach, Lisa	Cafeteria Assistant/BJHS/4.0	2/25/2014- 5/30/2014	Per CBA 5.12
John, Christen	Cafeteria Assistant/PVHS/3.0	3/1/2014- 6/10/2014	Per CBA 5.2.9
Ludlow, Debra	IPS-Healthcare/Forest Ranch/6.0	2/4/2014- 3/30/2014	Per CBA 5.3.3
Magneson, Terri	Delivery Worker/Nutrition Services/8.0	1/18/2014- 2/17/2014	Per CBA 5.1
Miller, Charlotte	School Bus Driver-Type 1/ Transportation/7.9	3/1/2014- 7/3/2014	Per CBA 5.3.3
Phillips, Cara	Parent Classroom Aide-Restr/Marigold/2.0	2/28/2014- 3/14/2014	Per MS Rule 1101

RESIGNATIONS/TERMINATIONS

Bouttote, Steven	Sr Custodian/McManus/8.0	3/5/2014	39-Mo Re-employment List
Jackson, Charles	Custodian/Corp Yard-DO/8.0	3/12/2014	Deceased
Sluis, Elizabeth	IPS-Classroom/Neal Dow/6.0	2/20/2014	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Cooke, Jodie	Cafeteria Satellite Manager/Hooker Oak/6.0	2/18/2014	Increase in Hours
Donnelly, Judith	Cafeteria Assistant/Parkview/2.3	1/27/2014	Voluntary Resignation
Nelson, Jay	Campus Supervisor/CJHS/1.0	2/18/2014	Promotion

AGENDA ITEM: Overview of Bullying Prevention and Intervention in CUSD

Prepared by: Dave Scott, Assistant Superintendent, John Bohannon, Director,
Scott Lindstrom, Coordinator

☐ Consent

Board Date March 26, 2014

☒ Information Only

☐ Discussion/Action

Background Information

We will review current research, programs, training, and information relative to bullying prevention and intervention efforts in Chico Unified School District.

Educational Implications

Enhancing school climate, safety and positive classroom behavior, and reducing social-emotional-behavioral barriers to learning as they apply to bullying issues.

Fiscal Implications

None at this time.

AGENDA ITEM: Suspension/Expulsion Data

Prepared by: David McKay, John Bohannon, Sharyn Fields

☐ Consent

Board Date March 26, 2014

☒ Information Only

☐ Discussion/Action

Background Information

We will examine CUSD's suspension/expulsion practices in light of recent/pending legislation regarding school disciplinary practices and alternatives to more punitive measures.

Educational Implications

In order to sustain and/or improve current practices, stakeholders must evaluate staffing ratios with respect to student support services and restorative justice-type programs. Additionally, CUSD leadership may wish to explore options for a focused, intentional professional development plan related to prevention of suspension/expulsion.

Fiscal Implications

Staffing and professional development costs as well as ADA saved/recouped from alternatives to out-of-school suspension/expulsion should be considered.

AGENDA ITEM: Changes to Support Secondary Math Transition to Common Core and Update of Board Policy 6146.1, High School Graduation Requirements

Prepared by: John Bohannon, Director

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background Information

In May 2013, the CUSD Board approved the adoption of College Prep Mathematics (CPM) Course 2 for Math B (7th grade California Common Core Math Standards). This started the process of transforming curriculum in CUSD secondary schools to match the California Common Core State Standards.

The transition to the Common Core aligned curriculum meant that 7th grade math students would not be accelerated except in exceptional cases. Junior high and high school math teachers began meeting during the summer of 2013 to plan for the impact of these changes. After considering the options and following several collaborative discussions, the math teachers came to the following conclusions:

1. The district math teachers voted to transition CUSD's math program to an integrated model as outlined in Appendix A of the Common Core and the California Common Core State Standards. This would make the switch from the traditional Algebra I, Geometry, Algebra II series of courses to Integrated Math I, Integrated Math II and Integrated Math III courses. The high school math teachers have asked to begin this transition by changing all Algebra I courses to Integrated Math I courses in 2014-15. In addition, the high schools would like to add a Math C course in place of current Pre-Algebra/Algebra connections courses for students entering below grade level. The junior high school math teachers also request to continue to transition to the Common Core by making Math C (Common Core math 8) the official course for 8th grade math.

Action needed: Approval of switch to integrated courses and approval of Integrated Math I meeting the Algebra I graduation requirement. Approval of switch to Math C (Common Core math 8) as official 8th grade course.

2. The high school and junior high teachers have researched available text books and would like to continue the move to College Preparatory Mathematics (CPM). The junior high school and high schools are requesting CPM Core Connections Course 3 for Math C and CPM Core Connections Integrated I for Integrated Math I.

Action needed: Adoption of CPM Core Connections Course 3 and CPM Core Connections Integrated I to begin in 2014-2015

Educational Implications

The CPM curriculum was preferred because of the investigative process that students are asked to use and the need to apply mathematics to solve problems. These are two key components that meet the expectations of the CCSSM and the Standards for Mathematical Practice. This curriculum focuses on understanding the process of mathematics and not just providing a right or wrong answer as well as the appropriate mathematical literacy to explain one's thinking.

The high schools' desire to transition to Integrated Math I in 2014-2015 is related to developing a new plan to accelerate students in high school. Teaching the new curriculum will help the high school teachers collaborate to develop an acceleration process at the high schools.

Fiscal Implications

The Estimated costs are about between \$200,000 and \$250,000.



HIGH SCHOOL GRADUATION REQUIREMENTS

Consistent with the District philosophy and goals, high school principals will issue a diploma certifying high school graduation to each student who meets the District required course of study. In addition, students must pass 10 credits of coursework that meets or exceeds the academic content standards for Algebra I or **Integrated Math I** and pass the State of California High School Exit Exam. Those students who have met all District graduation requirements prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students not passing the California High School Exit Exam and/or the Algebra requirement, but meeting all other graduation requirements will receive a Certificate of Completion. Those students who have met the requirements for a Certificate of Completion prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students with an Individualized Education Plan who do not meet diploma requirements will qualify for a Certificate of Attendance by meeting the standards specified in his/her Plan. The Plan may include differential standards specifically designed for the student. If differential standards are specified in the Plan, those standards should be attainable by the student, yet represent a reasonable level of proficiency, which will enable the student to become a self-sufficient citizen. Those students who have met the requirements for a Certificate of Attendance prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Since individual students learn and achieve at varying rates, it is understood that students will not all meet graduation standards within the same time frame. The District will provide students with the opportunity to receive a diploma or certificate at the end of each semester of the regular school year and at the end of the summer when a summer session is provided.

If a student is unable to pass a course in Algebra/**Integrated Math I**, and/or the High School Exit Exam for English language arts or mathematics, school personnel will place the student in class(es) or program(s) where remediation will be provided.

The Superintendent and/or designee will be responsible for developing, implementing, and monitoring any necessary administrative procedures to implement this policy.

COURSE OF STUDY

The student will, during grades 9 through 12, successfully complete the course and credit requirements listed below.

1. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD DIPLOMA

Mathematics (Class of 2016 and prior)	20	credits and the pupil must meet or exceed 10 credits of coursework that meets or exceeds the academic content standards for Algebra I or Integrated Math I in any of grades 7 to 12. Regardless of when the Algebra I/ Integrated Math I content standards requirement is met, students must earn 20 credits in mathematics during grades 9-12.
Mathematics (Beginning with the Class of 2017)	30	credits and the pupil must meet or exceed 10 credits of coursework that meets or exceeds the academic content standards for Algebra I or Integrated Math I in any of grades 7 to 12. Regardless of when the Algebra I or Integrated Math I content standards requirement is met, students must earn 30 credits in mathematics during grades 9-12.



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

10.1.3.
Page 4 of 7

Board Policy: #6146.1

Section: 6000 Instruction
Page 2 of 5

English	40	credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.
Science	10	credits in biological/life science.
	10	credits in physical/earth science.
Health Science	5	credits (may be taken in grades 7-12).
Physical Education	20	credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study).
History/Social Science	10	credits in world history, culture and geography to be taken during the 10th grade year.
	10	credits including U. S. history and geography to be taken in the 11 th grade year.
	5	credits in American Government and civics and
	5	credits in economics to be taken in the 12th grade year.
Fine Arts/Foreign Language/ Career Technical Education	10	credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.
Electives		Adequate number of credits to attain a total of 225 credits for the Class of 2016 and prior or 235 credits beginning with the Class of 2017. A maximum of 20 credits in work experience may be used toward graduation.
High School Exit Exam		Student will successfully pass the California High School Exit Exam as required by law.
For the Class of 2016 and prior	225	Total credits required for diploma plus other course and test requirements stated above.
Beginning with the Class of 2017	235	Total credits required for diploma plus other course and test requirements stated above.

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education for Children of Military Families)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

10.1.3.
Page 5 of 7

Board Policy: #6146.1

Section: 6000 Instruction
Page 3 of 5

2. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF COMPLETION

Mathematics (Class of 2016 and prior)	20	credits in mathematics during grades 9-12.
Mathematics (Beginning with the Class of 2017)	30	credits in mathematics during grades 9-12.
English	40	credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.
Science	10	credits in biological/life science.
	10	credits in physical/earth science.
Health Science	5	Credits (may be taken in grades 7-12).
Physical Education	20	credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study).
History/Social Science	10	credits in world history, culture and geography to be completed during the 10th grade year.
	10	credits including U. S. history and geography to be completed in the 11th grade year.
	5	credits in American Government and civics and
	5	credits in economics to be completed in the 12th grade year.
Fine Arts/Foreign Language/ Career Technical Education	10	credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.
Electives		Adequate number of credits to attain a total of 225 credits for the Class of 2016 and prior or 235 credits beginning with the Class of 2017. A maximum of 20 credits in work experience may be used to satisfy this requirement.
	225	Total credits required for Certificate of Completion for the Class of 2016 and prior.
	235	Total credits required for Certificate of Completion beginning with the Class of 2017.

3. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF ATTENDANCE

- a. Successfully complete requirements as specified by the student's IEP.

High School Exit Examination

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)
(cf. 6159 - Individualized Education Program)
(cf. 6162.52 - High School Exit Examination)

Policy Adopted: 09/97; 06/01; 08/05; 05/03/07; 09/01/10; 04/18/12; 07/17/13



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

10.1.3.
Page 6 of 7

Board Policy:

#6146.1

Section: 6000

Instruction

Page 4 of 5

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress" (defined in BP 6179 – Supplemental Instruction) toward passing the exit exam. (Education Code 37252, 60851)

(cf. 5148.2 - Before/After School Programs)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Retroactive Diplomas

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

Legal Reference:

EDUCATION CODE

35186 Williams Uniform Complaint Procedures

37252 Supplemental instructional programs

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

37254.1 Required student participation in supplemental instruction

47612 Enrollment in charter school

48200 Compulsory attendance

48412 Certificate of proficiency

48430 Continuation education schools and classes

48645.5 Acceptance of coursework

48980 Required notification at beginning of term

49701 Interstate Compact on Educational Opportunity for Military Children

51224 Skills and knowledge required for adult life

51224.5 Algebra instruction

51225.3 Requirements for graduation

51225.5 Honorary diplomas; foreign exchange students

51228 Graduation requirements

51240-51246 Exemptions from requirements

51250-51251 Assistance to military dependents

51410-51412 Diplomas

51420-51427 High school equivalency certificates

51450-51455 Golden State Seal Merit Diploma

51745 Independent study restrictions

52378 Supplemental school counseling program

56390-56392 Recognition for educational achievement, special education

60850-60859 High school exit examination

66204 Certification of high school courses as meeting university admissions criteria

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of students from grade 12 and credit toward graduation

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452



Chico Unified School District

*1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000*

10.1.3.
Page 7 of 7

Board Policy:

#6146.1

Section: 6000

Instruction

Page 5 of 5

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>

University of California, List of Approved a-g Courses:

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

AGENDA ITEM: 2013-14 2nd Interim Budget

Prepared by: Kevin Bultema

☐ Consent

Board Date 3-26-14

☐ Information Only

☒ Discussion/Action

Background Information

Chico Unified School District (CUSD) is required to submit two interim budget reports during the fiscal year and certify, on the basis of the interim report and any additional financial information known, whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and for the two subsequent fiscal years. The 2nd Interim budget has updated revenue and expenditure projections. It also represents actual revenues received and expenditures incurred from July 1st through January 31st.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

The 2013-14 2nd Interim budget estimates a negative change in fund balance of -\$4,649,622 for unrestricted programs and a negative change of -\$1,438,146 in restricted programs. CUSD's ending general fund balance for both unrestricted and restricted programs is projected to be \$11,412,112 as of June 30, 2014. The unrestricted ending balance is projected to be \$8,818,766 and the restricted ending fund balance is projected to be \$2,593,346.

The Multi-Year Projection (MYP) currently shows the district will meet the economic reserve requirement in the current and subsequent two years. Therefore, the 2nd Interim Budget meets the definition of a "Positive" certification.

Major assumptions used to prepare the MYP are as follows:

- Declining enrollment in 2014-15 and 2015-16
- Governor's 2014-15 budget proposal
- Three additional Special Education classrooms in 2014-15
- Increase costs related to additional services for targeted students
- Increase Routine Restricted Maintenance to 3% requirement by 2015-16

AGENDA ITEM: Final Review of the Draft CUSD Facilities Master Plan

Prepared by: Julie Kistle, Director, Facilities & Construction

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Information

In November, 2012 the Chico Community passed the Measure E Bond initiative providing \$78 million to improve CUSD schools over the course of 20 years. In March of 2013, the CUSD Board hired Darden Architects to complete a Districtwide Facilities Master Plan (FMP). This plan specifically included all CUSD schools and facilities with the goal of ensuring that all sites were carefully reviewed and that the expenditure of Measure E funds proceeded in the most cost effective manner possible.

On November 25, 2013, the Board of Education began to review the draft FMP. On December 11, 2013, the CUSD Board of Education approved Phase 1 and Phase 2 of the Districtwide Facilities Master Plan (FMP). At that same meeting the Board requested more exploration and community input regarding the FMP recommendation to relocate the Loma Vista Pre-School Program to Citrus Elementary School. On March 5, 2014 after being presented with 12 options related to the long term housing of the Loma Vista Pre-School Program, the Board of Education directed Darden Architects to modify the draft FMP. These modifications would reflect the Board's decision to continue to house the Loma Vista Pre-School Program on its existing campus and to explore master plan options to allow for growth at the Marigold campus. They further directed that Darden explore the possibility of a two-story classroom building on the Marigold campus in the future.

Tonight we ask the Board of Education to review the final draft, make any needed changes or modifications and approve the Facilities Master Plan.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The Facilities Master Plan will be funded with Measure E.

Recommendation

It is requested that the Board of Education review, analyze, modify and approve the Chico Unified School District Facilities Master Plan.

AGENDA ITEM: Canyon View Mitigation Measures

Prepared by: Julie M. Kistle, Director – Facilities and Construction

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background Information

The District has obtained all of the appropriate permits, authorizations, and CEQA approvals to develop the Canyon View High School site. The original Army Corps of Engineers permit was issued on April 17, 2003. The District has obtained two permit extensions. There are several measures to meet the conditions required by the permit. These mitigations include paying an in-lieu fee to a mitigation fund administered by the U.S. Fish and Wildlife Service. Project Applicant has been authorized by the Corps, File No.SPK-2001-00162 and Service, File No. 1-1-02-F-0289 to purchase from the Meridian Ranch Mitigation Bank 2.14 vernal pool preservation credits and 0.33 vernal pool establishment (waters of the U.S. - intermittent drainage) credits upon confirmation by the Westervelt, the Bank owner of credit availability/adequate balance of credits remaining for sale.

The District has previously entered into a Mitigation Credit Agreement with Shauna Downs. This Agreement has been terminated due to non-performance. The District has been working with other mitigation banks to provide the required credits. The Meridian Ranch Mitigation has received approval from the Resource Agencies to offer Vernal Pool Preservation Credits for sale as compensation for the loss of vernal pool tadpole shrimp (*Lepidurus packardii*) and vernal pool fairy shrimp (*Branchinecta lynchi*), Vernal Pool Creation Credits as compensation for impacts to vernal pools as regulated by both the federal Endangered Species Act and the Clean Water Act

At this time we would like to satisfy all measures except Butte County Meadow Foam with the attached agreement, in substantially final form, which details the purchase of:

- (1) 2.24 acres of Group-Vernal Pool Preservation + Fairy Shrimp Only (i.e. Vernal Pool Preservation) credits; and
- (2) 0.33 acres of Stream-Preservation (i.e. Intermittent Streams) credits, at the Bank.

The total purchase price is \$228,100.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This has no impact on the General Fund and will be funded out of Developer Fees.

Recommendation

It is requested that the Board of Education authorize the Superintendent or designee, to enter an agreement to purchase mitigation credits from the Meridian Ranch Mitigation Bank contingent upon approval by the U.S. Fish and Wildlife Service and the Army Corps of Engineers.

AGREEMENT FOR SALE OF MITIGATION CREDITS
Corps. No. SPK-2001-00162
Service No. 1-1-02-F-0289

This Agreement is entered into this ____ day of _____, 20__, by and between Meridian Ranch Mitigation Bank, a duly organized and established _____ under the laws and regulations of the State of California, (Bank Owner) and Chico Unified School District (Project Applicant), jointly referred to as the “Parties,” as follows:

RECITALS

A. The Bank Owner has developed the Meridian Ranch Mitigation Bank (Bank) located in Butte County, California;

B. The Bank was approved by the U. S. Fish and Wildlife Service (Service), U.S Army Corps of Engineers (Corps), Environmental Protection Agency (EPA) and California Department of Fish and Wildlife (CDFW) (jointly referred to as “Resource Agencies”) on April 2, 2013 by way of the Meridian Ranch Mitigation Bank Enabling Instrument (Bank Agreement), and is currently in good standing with these agencies;

C. The Bank has received approval from the Resource Agencies to offer Vernal Pool Preservation Credits for sale as compensation for the loss of vernal pool tadpole shrimp (*Lepidurus packardi*) and vernal pool fairy shrimp (*Branchinecta lynchi*), Vernal Pool Creation Credits as compensation for impacts to vernal pools as regulated by both the federal Endangered Species Act and the Clean Water Act, and Swainson’s Hawk (*Buteo swainsoni*) Foraging Habitat Credits through the Bank Agreement;

D. Project Applicant is seeking to implement the project described on Exhibit “A” attached hereto (Project), which would unavoidably and adversely impact vernal pool crustacean habitat and waters of the United States, including wetlands, and seeks to compensate for the loss of vernal pool crustacean habitat and waters of the United States by purchasing Credits from the Bank;

E. Project Applicant has been authorized by the Corps, File No.SPK-2001-00162 and Service, File No. 1-1-02-F-0289 to purchase from the Bank 2.14 vernal pool preservation credits and 0.33 vernal pool establishment (waters of the U.S. - intermittent drainage) credits upon confirmation by the Bank Owner of credit availability/adequate balance of credits remaining for sale; and

F. Project Applicant desires to purchase from Bank and Bank desires to sell to Project Applicant 2.14 vernal pool preservation credits and 0.33 vernal pool establishment (waters of the U.S. - intermittent drainage) credits referred to above.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Bank hereby sells to Project Applicant and Project Applicant hereby purchases from Bank 2.14 vernal pool preservation credits and 0.33 vernal pool establishment (waters of the U.S. - intermittent drainage) credits for the total purchase price of \$228,100. The Bank will then deliver to Project Applicant an executed Bill of Sale in the manner and form as attached hereto and marked Exhibit “B”. The purchase price for said credits shall be paid by cashier’s check or, at the option of Bank and with the approval of Project Applicant, wire transfer of funds according to written instructions by Bank to Project Applicant. Bank

represents to Project Applicant that it possesses the adequate and appropriate credits to satisfy this Agreement.

2. The sale and transfer herein is not intended as a sale or transfer to Project Applicant of a security, license, lease, easement, or possessory or non-possessory interest in real property, nor the granting of any interest of the foregoing.

3. Project Applicant shall have no obligation whatsoever by reason of the purchase of the Credits, to support, pay for, monitor, report on, sustain, continue in perpetuity, or otherwise be obligated or liable for the success or continued expense or maintenance in perpetuity of the credits sold, or the Bank. Pursuant to the Bank Agreement and any amendments thereto, Bank shall monitor and make reports to the appropriate agency or agencies on the status of any Credits sold to Project Applicant. Bank shall be fully and completely responsible for satisfying any and all conditions placed on the Bank or the Credits by all state or federal jurisdictional agencies.

4. The Credits sold and transferred to Project Applicant shall be non-transferable and non-assignable, and shall not be used as compensatory mitigation for any other Project or purpose, except as set forth herein or as otherwise determined by the Project Applicant.

5. Project Applicant commits to purchase the Credits within 30 days of the date of this Agreement. After the 30 day period this Agreement will be considered null and void. Project Applicant reserves the right to cancel this Agreement within 30 days of the date of this Agreement, with no penalties to Project Applicant.

6. If Bank cannot deliver credits, Bank shall be considered in default and this Agreement shall be terminated. Project Applicant shall be refunded all moneys theretofore deposited or paid to Bank. If Bank cannot deliver credits, it shall inform Project Applicant of this information within 30 days of receipt of this information.

7. Upon purchase of the credits, as described herein, the Bank shall submit to the parties listed in the Notices section of the Bank Agreement/Bank Enabling Instrument, copies of the: a) Agreement for Sale of Credits; b) Bill of Sale; c) Payment Receipt; and d) an updated ledger. The updated inventory / ledger must detail: i) Project Applicant; ii) Project Name; iii) Status (sale complete/sale not complete); iv) Credit Sale Date; v) Service File Number; vi) U.S. Army Corps of Engineers File Number (if applicable); vii) Total Number of Credits Authorized to Sell; viii) Total Number of Credits Sold to Date (inclusive); and ix) Balance of all Credits Available. The inventory/ledger should include all sales data from bank opening/establishment to the present.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

BANK OWNER:

Meridian Ranch Mitigation Bank

By: _____ Date: _____

PROJECT APPLICANT:

Chico Unified School District

By: _____ Date: _____

APPROVED

UNITED STATES FISH AND WILDLIFE SERVICE:

This Agreement fulfills a portion of the Project Applicant's proposed vernal pool crustacean habitat conservation measures, as described in the Service's Biological Opinion; Service File Number 1-1-02-F-0289 dated February 19, 2003. The Service verifies that the Meridian Ranch Mitigation Bank is in good standing as of the date of this Agreement and is capable of providing qualified preservation credits in the form as described herein above.

By: _____ Date: _____

Exhibit "A"

**DESCRIPTION OF PROJECT
TO BE
MITIGATED**

Chico Unified School District seeks to implement the Canyon View High School Project in Butte County, California. Corps File No. SPK-2001-00162, Service File No. 1-1-02-F-0289

Exhibit "B"

BILL OF SALE

Permit No. SPK-2001-00162
Service File No. 1-1-02-F-0289

In consideration of \$228,100, receipt of which is hereby acknowledged, Meridian Ranch Mitigation Bank does hereby bargain, sell and transfer to Chico Unified School District (Project Applicant), 2.14 vernal pool preservation and 0.33 vernal pool establishment (waters of the U.S. - intermittent drainage) credits in the Meridian Ranch Mitigation Bank in Butte County, California, developed, and approved by the U.S. Army Corps of Engineers, U.S. Environmental Protection Agency, U.S. Fish and Wildlife Service, and California Department of Fish and Wildlife.

Westervelt Ecological Services represents and warrants that it has good title to the credits, has good right to sell the same, and that they are free and clear of all claims, liens, or encumbrances.

Westervelt Ecological Services covenants and agrees with the buyer to warrant and defend the sale of the credits hereinbefore described against all and every person and persons whomsoever lawfully claiming or to claim the same.

DATED: _____

Meridian Ranch Mitigation Bank

By: _____

Meridian Ranch Mitigation Bank

MITIGATION CREDITS: PAYMENT RECEIPT

PARTICIPANT INFORMATION

Name: Chico Unified School District
Address: 2455 Carmichael Drive
Chico, California 95928
Telephone: 530.891.3209
Contact: Julia M. Kistle, Director – Facilities and Construction

PROJECT INFORMATION

Project Description: Canyon View High School
Permit Number's: SPK-2001-00162
Service File No.1-1-02-F-0289
Species/Habitat Affected: Vernal Pool Crustacean Habitat and Waters of the United States
Credits to be Purchased: 2.14 vernal pool preservation and 0.33 vernal pool establishment
(waters of the U.S. - intermittent drainage) credits
Payment Amount: \$228,100
Project Location: Chico, California
County: Butte County

PAYMENT INFORMATION

Payee: Westervelt Ecological Services
Payer: Chico Unified School District
Amount: Two Hundred Twenty Eight Thousand One Hundred Dollars (\$228,100)
Method of payment: Cash _____ Check No. _____ Money Order No. _____
Received by: _____ Date: _____
(Signature)
Name: _____ Title: _____

AGENDA ITEM: Civil Engineering Services for Proposed Sanitary Sewer Facilities at McManus Elementary School and Bidwell Junior High School

Prepared by: Julie Kistle, Director of Facilities and Construction

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background information

One of the areas which is expected to experience residential growth within Chico Unified School District is Northeast Chico. Infrastructure improvements are currently being planned and constructed by the City of Chico which will help meet the needs of this growth.

In the past, the District has worked closely with the City of Chico to make sure that any improvements which are occurring in the area are designed including CUSD's needs. McManus and Bidwell are the only remaining campuses that are on a septic system. Recent work performed by the City provides the opportunity to tie these schools in to a permanent system. We have partnered with the City on this type of project before, most recently at Shasta Elementary School's sanitary sewer tie-in.

Staff recommends Rolls Anderson and Rolls (RAR) Civil Engineers to perform the following services for the District in this matter: site investigation, topographic surveying, design preparation for construction bidding, material reviews and (if necessary) respond to contractor technical questions.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The source of funding for these services is Redevelopment Fund 42.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to execute a professional services agreement with Rolls Anderson & Rolls in the amount of \$19,050.00.

March 10, 2014

Mrs. Julie Kistle
Construction Manager
Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928
jkistle@chicousd.org

**SUBJECT: PROPOSAL FOR PROFESSIONAL SERVICES
BIDWELL JUNIOR HIGH SCHOOL – SANITARY SEWER**

Dear Mrs. Kistle:

Based on our discussion and our review of the site and archived plan sheets, we propose to provide the following professional services:

- Task 1 - would involve requesting existing utility plans from PG&E, AT&T, Comcast and Cal Water, obtaining existing sanitary sewer and storm drain plans from the City of Chico, reviewing archived plan sheets of the school site located at your office, performing a field review of the school site and identifying a proposed sanitary sewer pipe location to connect two existing septic tanks to city sewer. This task would include meeting with Chico Unified School District (District) to review and approve the proposed sewer pipe location.
- Task 2 - would involve performing a detailed topographic survey of the selected sewer pipe alignment from Task 1 and would include locating building corners, sidewalks, edges of concrete pavement, pavement stripes, pavement markings, fences, sign posts, surface visible utilities and surface visible trench patches. All surveying would be performed on City of Chico datum. One temporary construction benchmark would be installed to provide an elevation reference.
- Task 3 - would involve plotting the topographic survey data in AutoCAD software including the existing utility data obtained in Task 1 and providing a topographic survey sheet to the District.
- Task 4 - would involve design and preparation of improvement plan sheets to provide sanitary sewer to two existing septic tanks including erosion control features as required by the City of Chico, preparing a construction cost estimate for submittal to the City of Chico, and submitting the improvement plan sheets to the City of Chico for approval.
- Task 5 - (if required) would involve responding to requests for information and reviewing material submittals from the contractor during project construction.
- Task 6 - (if required) would involve construction staking of proposed sanitary sewer manholes, cleanouts and the sanitary sewer pipe at the midpoint between manholes and cleanouts.

The cost to complete Tasks 1 - 4 would be \$8,300.00. The cost to complete Task 5 would be \$750.00. The cost to complete Task 6 would be \$2,100.00.

One item that we believe to be important to the success of the project is compaction testing and geotechnical inspection. Compaction tests should be performed during backfilling of trenches to ensure proper compaction is obtained and minimize trench settling. We suggest that you contact a geotechnical engineering firm and contract with them during the project construction.

March 10, 2014
Mrs. Julie Kistle
Chico Unified School District
Page 2

This proposal is based on the following assumptions:

1. The proposed sewer pipe location would be from the existing sanitary sewer manhole located at the intersection of North Avenue and Cottage Avenue, within the pavement area along the north boundary of the school, within the pavement and landscape areas along the east end of the buildings to one existing septic tank, continue southerly and cross the paved basketball courts to the second existing septic tank. If the approved sewer pipe location is not within this area the above costs will need to be revised.
2. The District will locate, excavate and expose the existing septic pipe upstream of the existing septic tanks to allow field measurement of the pipe depth and size prior to beginning Task 2.
3. Task 5 assumes a maximum of four hours for responding to requests for information and two hours reviewing material submittals at a rate of \$125 per hour. If additional time is required the District will be notified to receive approval for additional services.
4. Task 6 assumes one visit to the site for construction staking. Areas to be staked will be ready for staking and clear of equipment, construction materials, etc.

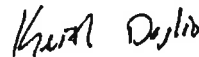
The following items are not included in the scope of professional services:

1. Payment of any fees including utility company fees, plan check fees, inspection fees, etc.
2. Locating any property corners or performing a boundary survey.
3. "Potholing" existing utilities.
4. Preparation of soils analysis, geotechnical reports or performing compaction testing.
5. Design or preparation of plans for restoration of landscaping or irrigation.
6. Preparation of a Storm Water Pollution Prevention Plan (SWPPP).
7. Preparation of specifications, contract or bidding documents.
8. Providing survey control data.
9. Construction administration and inspection.
10. Preparation of "as-built" plan sheets.
11. Except as noted in Task 1, preparation for and attendance at meetings that are required by the owner or public agencies will be provided on a time and materials basis and would be in addition to the proposed cost.

Thank you for the opportunity to submit this proposal for you review and consideration. Please call if you have any questions.

Sincerely,

ROLLS, ANDERSON & ROLLS



Keith Doglio

March 10, 2014

Mrs. Julie Kistle
Construction Manager
Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928
jkistle@chicousd.org

**SUBJECT: PROPOSAL FOR PROFESSIONAL SERVICES
McMANUS ELEMENTARY SCHOOL – SANITARY SEWER**

Dear Mrs. Kistle:

Based on our discussion and our review of the site and archived plan sheets, we propose to provide the following professional services:

- Task 1 - would involve requesting existing utility plans from PG&E, AT&T, Comcast and Cal Water, obtaining existing sanitary sewer and storm drain plans from the City of Chico, reviewing archived plan sheets of the school site located at your office, performing a field review of the school site and identifying a proposed sanitary sewer pipe location to connect one existing septic tank to city sewer. This task would include meeting with Chico Unified School District (District) to review and approve the proposed sewer pipe location.
- Task 2 - would involve performing a detailed topographic survey of the selected sewer pipe alignment from Task 1 and would include locating building corners, sidewalks, edges of concrete pavement, pavement stripes, pavement markings, fences, sign posts, playground equipment, surface visible utilities and surface visible trench patches. All surveying would be performed on City of Chico datum. One temporary construction benchmark would be installed to provide an elevation reference.
- Task 3 - would involve plotting the topographic survey data in AutoCAD software including the existing utility data obtained in Task 1 and providing a topographic survey sheet to the District.
- Task 4 - would involve design and preparation of improvement plan sheets to provide sanitary sewer to one existing septic tank including erosion control features as required by the City of Chico, preparing a construction cost estimate for submittal to the City of Chico, and submitting the improvement plan sheets to the City of Chico for approval.
- Task 5 - (if required) would involve responding to requests for information and reviewing material submittals from the contractor during project construction.
- Task 6 - (if required) would involve construction staking of proposed sanitary sewer manholes, cleanouts and the sanitary sewer pipe at the midpoint between manholes and cleanouts.

The cost to complete Tasks 1 - 4 would be \$5,800.00. The cost to complete Task 5 would be \$750.00. The cost to complete Task 6 would be \$1,350.00.

One item that we believe to be important to the success of the project is compaction testing and geotechnical inspection. Compaction tests should be performed during backfilling of trenches to ensure proper compaction is obtained and minimize trench settling. We suggest that you contact a geotechnical engineering firm and contract with them during the project construction.

March 10, 2014
Mrs. Julie Kistle
Chico Unified School District
Page 2

This proposal is based on the following assumptions:

1. The proposed sewer pipe location would be from an existing sanitary sewer main located within East Avenue, within the pavement area along the west boundary of the school and to one existing septic tank within the paved playground area. If the approved sewer pipe location is not within this area the above costs will need to be revised.
2. The District will locate, excavate and expose the existing septic pipe upstream of the existing septic tank to allow field measurement of the pipe depth and size prior to beginning Task 2.
3. Task 5 assumes a maximum of four hours for responding to requests for information and two hours reviewing material submittals at a rate of \$125 per hour. If additional time is required the District will be notified to receive approval for additional services.
4. Task 6 assumes one visit to the site for construction staking. Areas to be staked will be ready for staking and clear of equipment, construction materials, etc.

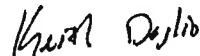
The following items are not included in the scope of professional services:

1. Payment of any fees including utility company fees, plan check fees, inspection fees, etc.
2. Locating any property corners or performing a boundary survey.
3. "Potholing" existing utilities.
4. Preparation of soils analysis, geotechnical reports or performing compaction testing.
5. Design or preparation of plans for restoration of landscaping or irrigation.
6. Preparation of a Storm Water Pollution Prevention Plan (SWPPP).
7. Preparation of specifications, contract or bidding documents.
8. Providing survey control data.
9. Construction administration and inspection.
10. Preparation of "as-built" plan sheets.
11. Except as noted in Task 1, preparation for and attendance at meetings that are required by the owner or public agencies will be provided on a time and materials basis and would be in addition to the proposed cost.

Thank you for the opportunity to submit this proposal for your review and consideration. Please call if you have any questions.

Sincerely,

ROLLS, ANDERSON & ROLLS



Keith Doglio

ROLLS, ANDERSON & ROLLS

Hourly Rate Schedule

January, 2014

Principal Engineer	\$125.00
Principal Surveyor	\$125.00
Associate Engineer	\$115.00
Assistant Engineer	\$105.00
Engineering Technician	\$88.00
Engineering Technician II	\$77.00
Draftsman	\$68.00
Clerical/Secretarial	\$66.00
2-Man Survey Crew	\$185.00
1-Man Survey Crew with GPS	\$120.00
Survey Crew Job Preparation/Travel	\$85.00
Construction Inspector	\$100.00
Litigation - Expert Testimony	\$260.00
CAD Computer System	\$10.00

Miscellaneous Expense - Charged at Actual Cost + 5%

AGENDA ITEM: Architectural Agreement – Chico High School Structural Roof Repair –
Nichols, Melburg and Rosetto Architects and Engineers

Prepared by: Julie Kistle, Director, Facilities & Construction
Randy Salado, Director, Maintenance & Operations

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background information

District staff has been aware of two roof structure issues on the Chico High School Campus and has actively monitored these issues for several years.

The first issue is on the southern covered walkway portion of the administration building. The canopy that extends out from the administration building has a large bow in the center of it. This bowing has occurred over several years, and was likely caused by the weight of pooled rain water. In an effort to take prudent action to ensure the safety of our students and staff, we feel that it is now necessary to make structural repairs to this canopy. The canopy has been shored up by our Maintenance & Operations staff to ensure safety while the project is planned and implemented. Upon initial investigation by a Structural Engineer, we found that a center beam has lost its structural composition and must be replaced.

The second issue is very similar in nature, but it is located on a second-floor roof overhang on the adjacent building "B".

Staff recommends that work on these two issues occur this coming summer. Staff recommends utilizing the services of Nichols, Melburg and Rosetto Architects & Engineers to develop project plans for approval by the Division of the State Architect. Please see their attached proposal for the project.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The source of funding for these Architectural services is Routine Restricted Maintenance Funds, Fund 41.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Facility Design Agreement for Nichols Melburg and Rosetto Architects and Engineers in the amount of \$16,500.00.



FACILITY DESIGN AGREEMENT BETWEEN CLIENT AND ARCHITECT

This AGREEMENT made as of the 5th day of March, 2014 shall be

BETWEEN the District: Chico Unified School District
1163 East 7th Street
Chico, California 95928

and the Architect: Nichols, Melburg & Rossetto
555 Main Street, Suite 300
Chico, California 95928

Project: **Chico Senior High School Structural Roof Repair**

Project Location(s): 901 Esplanade
Chico, California 95926

Any other provision of this agreement notwithstanding, it shall be understood by the parties to this agreement that "District" and "Client" referred to herein is the Chico Unified School District and that Nichols, Melburg & Rossetto, herein after called "Architect".

UNDERSTANDING OF PROJECT

It is our understanding based on site meetings with a representative(s) of CUSD and on a meeting at CUSD Corporation Yard on January 29, 2014, that the scope of work of this project consists of:

- The removal and replacement of the existing failed/failing structural roof framing members at the walkway on the South side of Building 200 and Northeast side of Building 100.
- Replacement in kind of structural wood decking that is dry-rotted or damaged in any other significant manner.
- The removal and replacement of the existing gravel composition roofing and edge flashing and replacement with single ply membrane roofing (TPO in a light gray or tan color) and associated new painted edge flashing
- Existing wall flashings to remain. Internal canopy drains with downspouts to remain where feasible and replacement in kind if damaged or excessively rusted/damaged.
- Submittal to DSA for review by Structural and Fire Life Safety. Accessibility review is not required per DSA IR A-22 as conditioned and subject to DSA IR A-10. NMR will request an expedited review from DSA.
- The project will go out to public bid and requires specifications and bidding documents and assistance.

Page 1 of 10

555 Main St., Suite 300
Chico, CA 95928

NICHOLS • MELBURG & ROSSETTO
ARCHITECTS + ENGINEERS
Redding Chico Sacramento

Phone (530) 891-1710
Fax (530) 891-0138

SECTION 1 - ARCHITECT'S BASIC SERVICES AND RESPONSIBILITIES

Architect's Services for the above mentioned project are as described under the Phases identified below:

1.1 PRELIMINARY DESIGN PHASE

1.1.1 Architect shall review the District's existing drawings for the facility to determine if the structural system is adequate for the new roofing components, and if the existing structural system requires extensive alterations or calculations the Architect will notify the District.

1.1.1.1 The Architect assumes that the replacement single ply roofing weighs less than the existing roofing and no additional structural analysis will be required.

1.1.2 Review Client's existing drawings and perform a field visit to the site to determine if additional work for documenting both existing conditions and any accessibility upgrades will be required.

1.2 PERMIT AND CONSTRUCTION DOCUMENTS PHASE

1.2.1 Prepare architectural plans and structural engineering details and specifications for permitting and construction. Plans and specifications will be submitted to District for review and refinement once (90% complete) prior to submittal to regulatory agencies having jurisdiction over the project.

1.2.2 Coordinate energy compliance documentation required by Title 24 for roofing products.

1.2.3 Prepare and submit the following DSA forms:

1.2.5.1 DSA-1 Application for Approval of Plans and Specifications

1.2.5.2 DSA-103 Testing and Inspections List

1.2.5.3 DSA-145 Record Set Handling Instructions

1.2.4 Review the District's DSA forms as listed in Section 2.

1.2.5 Submit (2) sets of hard copy plans and specifications to DSA for review via overnight delivery.

1.2.6 Resolve issues raised by governmental authorities during plan check, including a physical response at the Sacramento DSA Offices.

1.3 BIDDING OR NEGOTIATION PHASE

Included are the following services:

1.3.1 Answer questions raised by Contractors and suppliers in connection with obtaining bids for construction. Interpret the intent of the construction documents

and issue Bid Addenda as required in response to requests for information (R.F.I.) as submitted by contractor and suppliers.

1.4 CONSTRUCTION PHASE – CONSTRUCTION ADMINISTRATION

The Construction Phase will commence with the award of the Contract for Construction. Architect's services shall include the following:

- 1.4.1 Make two (2) site visits to review the status of the project and interpret the intent of the Construction Documents.
 - 1.4.1.1 Additional site visits will be billed on a time and materials basis.
- 1.4.2 Review Shop Drawings and Submittals for conformance with the intent of the Construction Documents.
- 1.4.3 Provide Telephone and Fax consultation for Contractor and Client.
- 1.4.4 Make one (1) final site observation visit and prepare a Punch List.
- 1.4.5 Issue Change Orders (C.O.) required due to discovery of unforeseen conditions encountered during construction or minor discrepancies in the construction documents. C.O.'s due to requests from Client, or others are Additional Services.
- 1.4.6 Prepare formal C.O.'s in required DSA. format and submit to DSA. for review and approval.
- 1.4.7 Close out the project by filing final verified reports and other documents required by the regulatory agency having jurisdiction over the project.

1.5 ADDITIONAL SERVICES

Services not described above are Additional Services and shall be provided if authorized in writing by Client. Additional Services include but are not limited to:

- 1.5.1 Preparation of owning or operating cost studies, life cycle cost analyses, energy effectiveness studies or compilation of operation and maintenance manuals.
- 1.5.2 Structural, mechanical or electrical engineering or plumbing design other than what is described in the sections above.
- 1.5.3 Work involving re-design or re-qualification of the existing building structural system to accommodate the renovation work. Architect assumes the existing structural system will be sufficient.
- 1.5.4 Work required due to default of Construction Contractor or serious deficiencies in the work of Construction Contractor.
- 1.5.5 Work involving offsite design in the public right of way.

- 1.5.6 Civil Engineering or design, including but not limited to design of utility extensions to serve the proposed project or work involving the design of connections to existing City of Orland Sewer System or Domestic Water System in the public right of way.
- 1.5.7 Work not specifically described under Section 1 "ARCHITECT'S BASIC SERVICES AND RESPONSIBILITIES." above.
- 1.5.8 Work required due to requests for plan revisions from Client, or other parties, after submittal of plans to D.S.A. for review.
- 1.5.9 Structural, Life/Safety or other forms of evaluation of portions of the existing campus outside the immediate project area requested by D.S.A.
- 1.5.10 Work involving meetings with local governmental agencies, assessment districts or citizens groups beyond meeting(s) with local planning agencies.
- 1.5.11 Work involving approval of project from local governmental authorities besides the Local Fire Marshall and D.S.A.
- 1.5.12 Work associated with upgrades to the existing building electrical systems or data systems. Architect assumes that these systems will not be effected by the scope of this project.
- 1.5.13 Work involving value engineering exploration.
- 1.5.14 Work required due to the discovery of asbestos or other hazardous materials.
- 1.5.15 Work associated with construction staking or construction staking itself.
- 1.5.16 Work involved with the preparation of Record Documents.
- 1.5.17 LEED or CHPS Services: Research, preparation, meetings, documentation and post – occupancy support or services for a LEED Certification or CHPS process are an additional service.
- 1.5.18 Contract administration of the repair of damage to the project.
- 1.5.19 Providing contract administration services after the construction contract time has been exceeded through no fault of Architect, where it is determined that the fault is that of the Contractor.
- 1.5.20 Work involved with additional locations of failed/failing structural members that need replacement found during construction.

SECTION 2 - CLIENT'S RESPONSIBILITIES

- 2.1 The furnishing of current as-built drawings of existing structures and a site plan is the responsibility of the School District.
- 2.2 Prepare and submit to the Architect the following DSA forms:
 - 2.2.1 DSA-5 Project/Special Inspector Qualification Record
 - 2.2.2 DSA-10 Project Funding Status Inquiry
 - 2.2.3 DSA-102 Contract Information
 - 2.2.4 DSA-6: Verified Report for Contractors and Inspectors.
 - 2.2.5 DSA-168: Statement of Final Actual Project Cost
- 2.3 Client shall provide full information regarding requirements for the project, including a program that sets forth Client's design objectives, constraints, and criteria including space requirements and relationships and expandability.
- 2.4 Client shall furnish information on ingress/egress restrictions and other restrictions that may exist.
- 2.5 Client shall provide a geotechnical report with foundation recommendations if requested by agencies having jurisdiction over the project.
- 2.6 The information described in paragraph 2.1 through 2.3 shall be furnished at Client's expense and Architect shall be entitled to rely on its accuracy.
- 2.7 Client shall provide a budget for the project based on consultation with Architect that shall include contingencies for minor changes or additions during construction.
- 2.8 Client shall furnish structural and other tests as required by law or the Contract Documents.
- 2.9 Client, with consultation from Architect, shall make application to all agencies having jurisdiction over the project and pay all plan review fees, permit fees, application fees and development fees.
- 2.10 Client shall engage and pay for the services of an Inspector of Record for the duration of the construction period as required by D.S.A.
- 2.11 Client shall furnish the required information and render approvals and decisions as expeditiously as necessary for the orderly progress of Architect's services.

SECTION 3 - CONSTRUCTION COST

- 3.1 It is recognized that Architect has no control over the cost of labor, materials or equipment, or over Contractor's methods of determining prices or bidding. Opinions of probable construction cost are based on Architect's reasonable professional judgment and experience. Accordingly, Architect makes no warranty that bids or negotiated prices for the Work will not vary from Client's budget or from opinions of probable construction cost prepared by Architect.

SECTION 4 - OWNERSHIP AND USE OF DOCUMENTS

- 4.1 All designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement are instruments of service but shall remain the property of the District pursuant to Education Code §17316.
- 4.2 This Agreement creates a non-exclusive perpetual license for the District to copy, use, modify, reuse or sub-license any and all copyrights, designs and other intellectual property embodied in plans, specifications, studies, drawings and other documents, or any other works of authorship fixed in any tangible medium of expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement. The Architect shall require any and all subcontractors and consultants to agree in writing that the District is granted a non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.

SECTION 5 - LIMITATION OF LIABILITY

- 5.1 Architect Indemnification. The Architect shall defend, indemnify, and hold harmless the District, the Governing Board of the District, each member of the Board, and their officers, agents and employees against the payment of any and all costs and expenses including, but not limited to, attorney's fees and litigation costs, claims, suits and liability resulting from, arising out of, or in any way connected with any negligent or wrongful acts or omissions of the Architect, the Architect's officers, employees, or consultants in performing or failing to perform any work, services, or functions provided for, referred to, or in any way connected with any work, services, or functions to be performed under this Agreement.
- 5.2 District Indemnification for Use of Third Party Materials. The District shall defend, indemnify, and hold harmless the Architect and its employees against any and all copyright infringement claims by any design professional formerly retained by the District arising out of Architect's completion, use or reuse of that former design professional's design or construction documents in performing this Agreement. Architect shall be entitled to such indemnification only if each of the following conditions are met: (a) Architect actually redraws or completes such other designs or construction documents; (b) Architect complies with the provisions of this Agreement regarding use of materials prepared by other design professionals; (c) District has supplied Architect with the previously prepared documents or materials; and (d) District expressly requests that the Architect utilize the designs or construction documents in question.
- 5.3 District Indemnification for Re-Use of Architect's Contractual Product. The District shall defend, indemnify and hold harmless the Architect and its employees against any and all claims arising out of reuse, by the District or any of its agents, of Architect's designs or construction documents as described in Section 4 of this Agreement.

- 5.4 It is understood and agreed that Architect has no constructive use of District's site; has no control or authority over the means, methods, and sequences of construction; and therefore has no ongoing responsibility whatsoever for construction site safety, a responsibility that has been wholly vested in District's General Contractor.

SECTION 6 - TERMINATION OF AGREEMENT

- 6.1 Termination by District. This Agreement may be terminated or the Project may be cancelled by the District at any time for any or no reason immediately upon written notice to the Architect. In such event, the Architect shall be compensated for the services completed to the date of termination, together with compensation for such Additional Services performed after termination which are authorized by the District to wind up the work performed to the date of termination. Upon the District's request and authorization, Architect shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.
- 6.2 Termination by Architect. This Agreement may be terminated by the Architect upon written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a description of the District's substantial failure to perform, status of work completed as of the date of termination together with a description, and a cost estimate of the effort necessary to complete work in progress. In such event, the Architect shall be compensated for services completed to the date of termination, together with compensation for such Additional Services performed after termination which are authorized by the District to wind up the work performed to the date of termination. Upon the District's request and authorization, Architect shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.
- 6.3 Following the termination of this Agreement for any reason whatsoever, the District shall have the right to utilize any designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium or expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared under this Agreement by the Architect. Architect shall promptly make any such documents or materials available to the District upon request without additional compensation.
- 6.4 In the event of the termination of this Agreement for any or no reason whatsoever, all designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium or expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect or any of its agents pursuant to the Agreement shall immediately, upon request by the District, be delivered to the District. Architect may not refuse to provide such writings or materials for any reason whatsoever including, but not limited to, a possessory interest lien for any claim the Architect may have against the District or a claim by the Architect to an ownership interest in the intellectual property embodied in the documents or materials.

SECTION 7 - BASIS OF COMPENSATION

- 7.1 Compensation due to Architect for services described in Paragraph 1.1 through 1.4 shall be a lump sum amount of SIXTEEN THOUSAND, FIVE HUNDRED DOLLARS and NO CENTS (\$16,500.00). Charges for Services described in Paragraphs 1.1 through 1.4 shall be billed monthly.
- 7.2 For Additional Services, provided under Paragraph 1.5, compensation shall be on an hourly basis in accordance with the attached Schedule of Hourly Rates and Charges.
- 7.3 Client shall be responsible for payment of Reimbursable Expenses which include actual expenditures made by the Architect in the interest of the project for the following:
 - 7.3.1 Long distance communications.
 - 7.3.2 Fees paid for securing approval of authorities having jurisdiction over the project.
 - 7.3.3 Reproductions including those for Architect's office use.
 - 7.3.4 Postage and handling of Drawings and Specifications.
 - 7.3.5 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by Owner in excess of that normally carried by Architect and Architect's consultants.
- 7.4 Client agrees to pay Architect within forty-five (45) days after the date of billing.
- 7.5 Architects work involving Change Orders, other than those required due to deficiencies in the design drawings, shall be performed on an hourly rates and charges basis in accordance with the attached Schedule of Hourly Rates and Charges.

SECTION 8 - MISCELLANEOUS PROVISIONS

- 8.1 The Agreement shall be governed by the laws of the State of California, except that it will be conclusively presumed that both parties had an equal part in the drafting of this Agreement.
- 8.2 Client and Architect bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement. Neither Client nor Architect shall assign or otherwise transfer his interest in this Agreement without written consent of the other except that Architect reserves the right to subcontract to duly licensed persons, firms or corporations any or all of the Work herein provided for.
- 8.3 Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:
 - 8.3.1 Constituting a guarantee, warranty or assurance, either express or implied, that the Architectural Services will yield or accomplish a perfect outcome for the project;

or

8.3.2 Obligating Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other Architects practicing under like circumstances; or

or

8.3.3 An assumption by Architect of the liability of any other party.

8.4 If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable.

8.5 In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.

This Agreement entered into as of the day and year first written above in Chico, California.

Architect

Chico Unified School District:

By: 
David A. Rogers

By: _____

C26604
Nichols Melburg & Rossetto

Title: _____

Signature (Person signing represents they are
Legally authorized to sign on behalf of entity)

Enclosures

cc: File

Nichols Melburg & Rossetto Architects
Hourly Rate and Reimbursable Rate Schedule As of June 1, 2012



**NICHOLS
MELBURG
ROSSETTO**
ARCHITECTS/ENGINEERS

Principal Architect.....	\$195.00/hour
Principal Structural Engineer.....	\$195.00/hour
Associate Principal Architect.....	\$165.00/hour
Associate Principal Engineer.....	\$165.00/hour
Senior Associate Architect.....	\$155.00/hour
Senior Associate Engineer.....	\$155.00/hour
Associate Architect.....	\$150.00/hour
Associate Engineer.....	\$150.00/hour
Structural Engineer.....	\$145.00/hour
Senior Project Architect.....	\$130.00/hour
Senior Project Engineer.....	\$130.00/hour
Project Architect.....	\$125.00/hour
Project Engineer.....	\$125.00/hour
Project Manager.....	\$125.00/hour
Architect.....	\$120.00/hour
Medical Planner.....	\$115.00/hour
Interior Designer.....	\$110.00/hour
Project Technician I.....	\$105.00/hour
Project Technician II.....	\$100.00/hour
Project Technician III.....	\$95.00/hour
Administrative Analyst.....	\$65.00/hour
Technical Assistant.....	\$60.00/hour
Administrative.....	\$50.00/hour

REIMBURSABLE EXPENSE RATES:

REPROGRAPHICS

In-House Prints (24"x36")	\$2.50/each
In-House Prints (24"x36") for Qty. > 100/per order.....	\$2.00/each
In-House Prints (30"x42")	\$3.50/each
In-House Prints (30"x42") for Qty. > 100/per order.....	\$3.00/each
In-House Prints (12x24, 15x21, 18x24)	\$1.75/each
In-House Prints (12x24, 15x21, 18x24) for Qty. > 100/per order.....	\$1.25/each
Prints (24"x36"/30"x42") printed by outside source (Available on Construction Sets ONLY).....	Actual Expense + 10%
Copies (8-1/2x11).....	\$.10/each
Copies (8-1/2x14).....	\$.15/each
Copies (11x17).....	\$.20/each
Color Copies (8-1/2x11)	\$.50/each
Color Copies (11x17)	\$.75/each

TRAVEL EXPENSES

Mileage.....	Current IRS allowed amount
--------------	----------------------------

COMPUTER EXPENSES

Comp. Plots (24"x36" Bond- black and white)	\$4.00 per plot
1/2 size Plots.....	\$2.00 per plot
(30"x42" Bond- black and white)	\$5.00 per plot
1/2 size Plots.....	\$2.50 per plot
(11"x17"/8-1/2"x11" Bond- color).....	\$5.00 per plot
(24"x36" Bond- color)	\$20.00 per plot
(30"x42" Bond- color)	\$25.00 per plot
Electronic transfer of drawing files	\$50.00 per dwg
for other than NMR and sub-consultant use	

AGENCY FEES

Approval and Plan Check Fees	Actual Expense + 10%
------------------------------------	----------------------

CONSULTANTS

Consultant Billings (for additional services)	Actual Expense + 10%
Consultant Reimbursable Expenses	Actual Expense + 10%

OTHER PROJECT RELATED ITEMS (including travel)..... Actual Expense + 10%

Note: Hourly rates will be updated on an annual basis throughout the duration of the project and services will be billed at the hourly rates in place at the time service is provided.

AGENDA ITEM: Energy Engineering and Expenditure Planning Services

Prepared by: Julie Kistle, Director of Facilities & Construction

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background information

The District plans to complete energy-savings projects at existing facilities in accordance with potential funding and guidelines from Proposition 39 during an initial period of five years. The District was allocated funding of approximately \$544,000 for the fiscal year 2013-2014. The District has received Proposition 39 planning funds in the amount of \$163,312..00.

The District seeks the support of a firm in the development of its energy expenditure plan(s) towards the installation of cost-effective energy-savings projects. The energy expenditure plan development may include the following services consistent with California Energy Commission Proposition 39 Guidelines:

- Electric and gas usage billing: Data collection and analysis
- Benchmarking analysis
- Complete energy auditing and identification of energy projects
- Energy project development including feasibility, energy savings calculations, and cost estimating toward cost-effectiveness determination
- Prioritization of sites and energy projects
- Development and sequencing of facility improvements
- Consideration of the long-term strategic interests of the District
- Preparation of energy expenditure plan(s) meeting District needs and CEC requirements
- Leveraging Award Funding: Identification and application for resources and incentives available to the District, including:
 - The Energy Commission's Bright Schools Program "no-cost" technical services up to \$20,000.00 (application already submitted)
 - California Conservation Corps "no-cost" and "low-cost" energy efficiency data collection and energy efficiency surveys.
 - Local programs
 - Utility rebates and incentives
 - The Energy Commission's ECAA Loan Program
- The District may also engage selected Firm to provide independent support of later stages of energy projects, including:
 - Development of project specifications and bid documents
 - Assistance with management of bid processes and selection of contractors and vendors
 - Technical quality oversight of constructed projects
 - Measurement and Verification (M&V) of project savings
 - Commissioning and retro-commissioning to confirm correct project installation achieving maximum savings
 - Energy-related training of District personnel
 - Energy Manager services to ensure and maintain savings

On March 10, 2014, a Request for Statements of Qualifications (RFQ) for Energy Engineering and Expenditure Planning Services was issued by the Facilities Department. These responses were due March 24, 2014. At tonight's meeting we will announce the firm recommended by the District Staff.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

These services will be funded by Proposition 39 planning funds.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee, to approve the Energy Engineering and Expenditure Planning firm recommended by Staff and authorize the Assistant Superintendent Business Services to enter into an agreement with the recommended firm.

AGENDA ITEM: Proposition 39 Program Assistance - Lucid Building OS Building Dashboard

Prepared by: Julie Kistle, Director of Facilities & Construction

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background Information

The California Clean Energy Jobs Act (Proposition 39) makes changes to corporate income taxes and, except as specified, provides \$550 million annually from the General Fund to the Clean Energy Job Creation Fund or the Job Creation Fund, for five fiscal years beginning with the 2013-14 fiscal year. The California Clean Energy Jobs Act allocates revenue to local education agencies to support energy efficiency and alternative energy projects, along with related improvements and repairs that contribute to reduced operating costs and improved health and safety conditions in public schools.

The District was allocated funding of approximately \$544,000.00 for the fiscal year 2013-2014. The District has received Proposition 39 planning funds in the amount of \$163,312.00.

A mandatory program requirement is to provide benchmarking data to substantiate that the projects undertaken actually provide the projected energy savings. To assist in providing this program requirement we recommend that the District purchase web-based Building Dashboards for each school site. Having these dashboards at each site will allow the District to monitor electricity usage and measure efficiency in real time. The Lucid BuildingOS system has the ability to connect all meters, devices and systems across the district and provides a cloud-based meter data management platform. There will be a one-time cost for a 5-year software license.

Initially, we will begin to monitor all sites that have been outfitted with an electrical Smart Meter by PG&E. With this data available, both on the website and at the included kiosk we can begin to drive behavioral efficiency. We can also run energy reduction competitions between campuses, in an effort to teach our students to be good stewards of the environment and reduce the energy costs to our general fund. The system is unlimited in its expandability in that we can add monitoring of HVAC electrical panels, solar plants, water meters, gas meters and many others in the future.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive." Lucid has a decade of experience incorporating energy information into the classroom. Lucid's Product Engagement Team will provide curriculum guides, competition planning and promotion assistance, and ongoing training webinars for students, faculty and staff alike.

Fiscal Implications

The Lawrence Berkeley National Lab recently released a study that included this software. The study examined the energy savings realized from implementing energy management information systems across a significant sample size. The median energy savings were verified to be 17% across all the buildings included in the study. Energy savings were attributed to things that this software will help CUSD achieve, such as:

- identifying operational efficiencies (scheduling, anomalies, changes in load profile)
- track performance and compare over time and against oneself
- monitor peak load and manage demand charges
- utility bill reconciliation
- provide information to benchmark and set goals and provide real time feedback on progress to all stakeholders

The software will not only provide the district with tools to achieve the operational efficiencies described above, it will also enable energy savings from behavioral programs such as energy reduction competitions. For example, Clovis Unified and Santee Unified participated in a statewide energy reduction competition last year, the California K-12 KW Challenge, and saved nearly \$16,000 in just three weeks. Clovis had 8 schools participate and saved a total of \$8,481 dollars, or \$1,060 per school. Santee had 9 schools participate and saved nearly \$7,500, or \$850 per school. Santee has since implemented the software district-wide, using Prop39 to fund the project, given the short return on investment in the system.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee, to the purchase of Lucid Building Dashboard software using Prop 39 funds.

AGENDA ITEM: Initial Bargaining Proposal to Chico Unified School District from California School Employees Association (CSEA), Chapter 110

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date March 26, 2014

☒ Information Only

☐ Discussion/Action

Background Information

Article 19 of the Collective Bargaining Agreement between CSEA, Chapter 110 and CUSD states that "Annually, if either party desires to alter, modify or amend this agreement, either party may submit a written initial proposal to the other party...prior to March 15."

CSEA, Chapter 110 recently provided the District with a copy of their initial proposal for the 2014/15 school year. That proposal is now ready to come forward to the Board of Education for information and comment both from the Board and the public.

Articles 2 (Wages) and 7 (Health and Welfare Benefits) are automatically reopened each year with each party being able to open one more article. CSEA, Chapter 110 has chosen not to open any other article.

Educational Implications

None based on this proposal alone.

Fiscal Implications

Undermined at this point.

CSEA's Chico Chapter #110

Initial Proposal for 2014/15 Re-Opener Negotiations

March 11, 2014

1. Article 2-WAGES: Fair and equitable enhancement to the District wage package including, but not necessarily limited to an increase to the Salary Schedule.
2. Article 7-HEALTH AND WELFARE BENEFITS: Fair and equitable enhancements to the District benefit program including, but not necessarily limited to an increase to the District contribution for health and welfare benefits.

AGENDA ITEM: Initial Bargaining Proposal to Chapter 110 of the California School Employees Association for 2014/15

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date March 26, 2014

☒ Information Only

☐ Discussion/Action

Background Information

Article 19 of the Collective Bargaining Agreement between CSEA, Chapter 110 and CUSD states that "Annually, if either party desires to alter, modify or amend this agreement, either party may submit a written initial proposal to the other party...prior to March 15."

The District provided a copy of their initial proposal for the 2014/15 school year to CSEA, Chapter 110. That proposal is now ready to come forward to the Board of Education for information and comment both from the Board and the public.

Articles 2 (Wages) and 7 (Health and Welfare Benefits) are automatically reopened each year with each party plus one other article picked by each party. The District is choosing to reopen Article 10 (Procedures to be used for the evaluation of bargaining unit employees).

Educational Implications

None based on this proposal alone.

Fiscal Implications

Undermined at this point.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Chico Unified School District

Initial Proposal to the California School Employees Association, Chapter #110

March 14, 2014

Pursuant to Article 19 of the Collective Bargaining Agreement between CSEA, Chapter #110 and the District, the District provides the following initial proposal for negotiations dealing with the 2014-15 school year. The District proposes to address issues related to the following articles of the Collective Bargaining Agreement in upcoming negotiations sessions;

Article 2: Wages (Automatic Reopener)

Article 7: Health and Welfare Benefits (Automatic Reopener)

Article 10: Procedures to be used for the evaluation of bargaining unit employees

The District's interest in Article 10 includes, but is not limited to, increasing the length of the evaluation period for probationary employees.

We look forward to productive negotiations with CSEA, Chapter #110 on all of these issues.

AGENDA ITEM: Resolution #1243-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2013-2014 School Year

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date March 26, 2014

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None

Fiscal Implications

The District will save the cost of these positions.

**RESOLUTION 1243-14
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Cafeteria Assistant	0.1000	Chapman/Nutrition
Campus Supervisor	0.1375	PVHS/Special Ed
IA-Special Education	0.2000	McManus/Categorical
IA-Special Education	0.3750	Emma Wilson/Special Ed
IA-Special Education	0.4375	McManus/Special Ed
IA-Special Education	0.7500	PVHS/Special Ed
IA-Special Education	0.8125	Marigold/Special Ed
Instructional Assistant	0.1625	Citrus/Categorical
Instructional Assistant	0.1875	Chapman/Categorical
Instructional Assistant	0.3750	Parkview/Categorical
Instructional Assistant	0.3750	Parkview/Categorical
IPS-Classroom	0.2500	Loma Vista/Special Ed
IPS-Classroom	0.3750	CHS/Special Ed
IPS-Classroom	0.4375	Neal Dow/Special Ed
IPS-Classroom	0.4375	CHS/Special Ed
IPS-Classroom	0.5000	Loma Vista/Special Ed
IPS-Healthcare	0.375	CHS/Special Ed
IPS-Healthcare	0.4375	CHS/Special Ed
IPS-Healthcare	0.7500	Shasta/Special Ed

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2012 through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on March 26, 2014.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 26th day of March, 2014.

Clerk of the Governing Board of the
Chico Unified School District